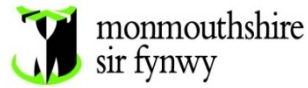


Public Document Pack



County Hall
Rhadyr
Usk
NP15 1GA

Monday, 3 September 2018

Notice of meeting

Adults Select Committee

**Tuesday, 11th September, 2018 at 10.00 am,
The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA**

Please note that a pre meeting will be held 30 minutes prior to the start of the meeting for members of the committee.

AGENDA

Item No	Item	Pages
1.	Apologies for absence.	
2.	Declarations of interest.	
3.	To confirm and sign the following minutes:	
3.1.	Adults Select Committee - 10th July 2018.	1 - 18
3.2.	Special meeting - Adults Select Committee - 19th July 2018.	19 - 32
4.	Presentation by Aneurin Bevan University Health Board (ABUHB) regarding progress on South Monmouthshire Care Closer to Home work and it's alignment to Monmouthshire Integrated Services.	
5.	Dementia Friendly Community Monmouthshire - Annual Progress Report 2017/18.	33 - 40
6.	Revenue and Capital Monitoring 2018/19 Outturn Statement.	41 - 76
7.	List of actions arising from the previous meetings.	77 - 80
8.	Adults Select Committee Forward Work Programme.	81 - 84
9.	Council and Cabinet Business Forward Work Programme.	85 - 104
10.	Next Meeting. Tuesday 23 rd October 2018 at 10.00am.	

Paul Matthews
Chief Executive

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

D. Blakebrough
L. Brown
L. Dymock
M. Groucutt
P. Pavia
J. Pratt
R. Harris
R. Edwards
S. Woodhouse

Public Information

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Watch this meeting online

This meeting can be viewed online either live or following the meeting by visiting www.monmouthshire.gov.uk or by visiting our Youtube page by searching MonmouthshireCC.

Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Monmouthshire Scrutiny Committee Guide

Role of the Pre-meeting

1. Why is the Committee scrutinising this? (background, key issues)
2. What is the Committee's role and what outcome do Members want to achieve?
3. Is there sufficient information to achieve this? If not, who could provide this?
 - Agree the order of questioning and which Members will lead
 - Agree questions for officers and questions for the Cabinet Member

Questions for the Meeting

Scrutinising Performance

1. How does performance compare with previous years? Is it better/worse? Why?
2. How does performance compare with other councils/other service providers? Is it better/worse? Why?
3. How does performance compare with set targets? Is it better/worse? Why?
4. How were performance targets set? Are they challenging enough/realistic?
5. How do service users/the public/partners view the performance of the service?
6. Have there been any recent audit and inspections? What were the findings?
7. How does the service contribute to the achievement of corporate objectives?
8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?

Scrutinising Policy

1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?
2. What is the view of service users/stakeholders? Do they believe it will achieve the desired outcome?
3. What is the view of the community as a whole - the 'taxpayer' perspective?
4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?
5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works?
6. Does this policy align to our corporate objectives, as defined in our corporate plan?
7. Have all relevant sustainable development, equalities and safeguarding implications been taken into consideration? For example, what are *the procedures that need to be in place to protect children*?
8. How much will this cost to implement and what funding source has been identified?
9. How will performance of the policy be measured and the impact evaluated.

Questions for the Committee to conclude...

Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:

- (i) Investigate the issue in more detail?
- (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...
- (iii) Agree further actions to be undertaken within a timescale/future monitoring report...

General Questions....

Empowering Communities

- How are we involving local communities and empowering them to design and deliver services to suit local need?
- Do we have regular discussions with communities about service priorities and what level of service the council can afford to provide in the future?

Service Demands

- How will policy and legislative change affect how the council operates?
- Have we considered the demographics of our council and how this will impact on service delivery and funding in the future?

Financial Planning

- Do we have robust medium and long-term financial plans in place?
- Are we linking budgets to plans and outcomes and reporting effectively on these?

Making savings and generating income

- Do we have the right structures in place to ensure that our efficiency, improvement and transformational approaches are working together to maximise savings?
- How are we maximising income? Have we compared other council's policies to maximise income and fully considered the implications on service users?
- Do we have a workforce plan that takes into account capacity, costs, and skills of the actual versus desired workforce?

Public Document Pack Agenda Item 3a

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Adults Select Committee held
at The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Tuesday, 10th
July, 2018 at 10.00 am**

PRESENT: County Councillor D. Blakebrough (Chair)
County Councillor L. Brown (Vice Chairman)

County Councillors: L. Dymock, M. Groucutt, P. Pavia, J. Pratt,
R. Harris, R. Edwards and S. Woodhouse

Also in attendance: County Councillor V. Smith

OFFICERS IN ATTENDANCE:

Mark Hand	Head of Planning, Housing and Place-Shaping
Ian Bakewell	Housing & Regeneration Manager
Sarah Turvey-Barber	Strategy & Sustainable Living Manager
Karen Durrant	Private Sector Housing Manager
Sarah Ridley	Housing Options Officer
Huw Owen	Specialist Environment Health Officer
Mark Howcroft	Assistant Head of Finance
Richard Jones	Performance Manager
Sian Schofield	Management Information Officer
Hazel Ilett	Scrutiny Manager
Richard Williams	Democratic Services Officer

APOLOGIES:

None.

1. To note the appointment of County Councillor D. Blakebrough as Chair

We noted the appointment of County Councillor D. Blakebrough as Chair.

2. Appointment of Vice-Chair

We appointed County Councillor L. Brown as Vice-Chair.

3. Declarations of interest

There were no declarations of Interest made by Members.

4. Public Open Forum

There were no members of the public present.

5. Confirmation of Minutes

The minutes of the Adults Select Committee dated 19th June 2018 were confirmed and signed by the Chair.

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6. Bed & Breakfast Policy

Context:

To scrutinise a draft policy for the use of Bed & Breakfast (B & B) for homeless purposes, which will provide a formalised framework within which to work. Establishing a policy was a recommendation of the Committee on 20th March 2018.

Key Issues:

- Under the Housing (Wales) Act 2014, the Council has a duty to respond to homelessness. The focus of the Act is homeless prevention. However, where homelessness cannot be prevented the Council has other duties, including accommodation duties. In the event of homelessness, the Act requires the Council to:
 - provide interim accommodation for applicants in priority need (S.68). The definition of priority need includes families with children and 16/17 year olds.
 - help secure (this is not an absolute duty) accommodation and (S.73).
 - undertake a duty to secure accommodation for applicants in priority need (S.75).
- Nevertheless, accessing an adequate supply of accommodation is an on-going challenge for the Council. Not only is homeless accommodation itself in short supply together with social housing, but it is a small part of the wider Monmouthshire housing market, which also has an under-supply of affordable accommodation. The rural nature of the County further compounds the situation.
- There are a number of challenges providing homeless accommodation. This includes there being only one family hostel, which is in Monmouth, the private leasing scheme has contracted over recent years, private sector accommodation is difficult to access and Monmouthshire County Council accommodation is at capacity. Also, there is a need to have regard to the Homelessness (Suitability of Accommodation) (Wales) Order 2015 and the Council needs to be mindful of safeguarding and community safety issues.
- On occasions, therefore, the use of B & B may be necessary. This, however, is always an absolute last resort and if no other suitable accommodation can be sourced.
- The report proposes that the Council adopts a policy for the use of B & B. The policy will provide a framework and standards within which the Council will work. It also provides a basis against which the provision of B & B will be monitored. The policy particularly seeks to support the Council's Safeguarding Policy.

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- Although it is proposed to establish a B & B policy, the on-going focus will continue to avoid the use of B & B and to seek to further strengthen homeless prevention and to identify additional forms of accommodation.

Options Appraisal:

- The following options are available:
 - **Option 1** – Continue with the status quo and have no B & B policy in place.
 - **Option 2** – Establish a B & B policy and take no further action.
 - **Option 3** - Establish a B & B policy whilst also seeking to continue to strengthen homeless prevention and introduce new accommodation options, particularly a supported lodgings scheme, that will help to mitigate against B & B use. Such schemes may not, however, provide provision for applicants assessed as unsuitable through risk assessment processes.

Member Scrutiny:

- In response to a Member's question regarding Option 3 of the options appraisal, it was noted that the Directorate has a duty to accommodate. The policy is aimed at providing the most suitable accommodation, taking into account any risks to other residents whether in house share or B&B. A Section 115 referral to the Police can be considered before placing in B&B or house share, which comes back outlining any criminal offences, allowing officers to make an informed decision on where is the most suitable place for that individual to be housed. The more risky client would most likely be placed in a B&B that is known to the Authority and will be suitable for the individual.
- The Select Committee will receive an annual report providing an update on the B&B Policy.
- Night Stop is a charity that uses individual households with empty bedrooms that are willing to take a young person into their home, as an alternative to them having to sleep rough. It provides two to three night's accommodation. The Directorate has investigated this as a way of improving the service for young people. However, at this stage the Directorate is not looking to progress this because the model is quite narrow and would have limitations, being only for young people, as well as having cost implications. The Directorate is investigating a supported lodgings model with one of the local providers and are in the process of developing something that will have a wider remit, which can be shared with the Select Committee in due course.
- With regard to the hostel discussions, the Directorate has liaised with Monmouthshire Housing Association (MHA). MHA had identified a property and negotiations were started. However, MHA had a family that required this

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accommodation. No further progression has been made, as no alternative property has been identified.

- The Directorate has negotiated with MHA regarding surplus accommodation which MHA is reviewing. No further progress has been made yet. Other housing associations have been contacted also, but no progress has been made. However, dialogue will continue in respect of this matter.
- All accommodation taken on by the Authority needs to be lettable. The Directorate does not have the funding and resources to undertake extensive work to make properties lettable. Properties are inspected and assessed by officers prior to being taken on. The property has to be ready to be let.
- County Councillors J. Pratt, L. Brown and S. Woodhouse requested that they spend a day in the office with Housing staff in order to gain an understanding and appreciation of the service being provided by officers and the challenges that they face on a daily basis and report back to the Select Committee.
- There is a need to assess whether the Authority has a duty to accommodate an individual. Therefore, officers ask for proof of their medication and what support they are receiving, e.g., support via the Mental Health Team, and any other details in order to decide upon the right course of action with regard to providing accommodation. B&B's are looked at to decide which one would be appropriate for a particular individual. If they are a high risk offender then the Police would be involved in the process. There may be occasions where B&B accommodation is unsuitable and it may fall to the Police to find suitable accommodation, such as half-way houses.
- With regard to young people who have experienced a breakdown with their families, the Authority's Young Person Accommodation Officer has been achieving very good results whilst working with these young people with a view to getting them into training, helping them to stay at home, looking at work opportunities, benefits and many other ways of providing support.
- Two accommodation schemes for young people are run by Solus.
- The high street is an opportunity to accommodate homeless people. The Department had undertaken some work in respect of this matter some years ago in which a survey of the high streets was undertaken. The results had identified what a complex situation this is, such as shared access with the premises downstairs, fire issues, shared services and the cost involved would be significant. Talks were held with Charter Housing Association a few years ago about undertaking some empty homes investigative work in the town centres, but nothing has come of this. It is known though bringing empty properties above shops back into use is likely to be challenging, due to issues such as shared access (through shops), shared services, remote landlords and fire safety requirements. It was advised though that it would be fantastic to bring such

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properties into use as it would deliver a number of benefits over and above meeting housing need.

- In terms of the town centres, work is about to commence regarding establishing a town centre working group via the Place Board as empty shops is an issue that has been identified that requires attention. In addition to this, there will also be a review of the Local Development Plan (LDP) which ties in with the issues identified in respect of empty shops in Monmouthshire's towns.
- Working with the church is an opportunity for further exploration with a view to helping reduce homelessness in Monmouthshire. The current focus is working with churches in Monmouth which is being developed. It is hoped that there will be a facility in Monmouth for January and February 2019. There is a draft written proposal being prepared with a view to implementing from January 2019. This is the church's proposal which will be supported and part funded by the Housing Department. If the Monmouth model is successful then this could be replicated elsewhere in the County.
- An additional bullet point to be added to the Policy that the Housing Department liaises with churches to establish areas of joint working regarding reducing homelessness within the County.
- When someone presents themselves as being homeless officers ask for details of their medical background. Officers also speak to medical professionals and with MIND if the individual has a mental health issue. Support is established when the individual is placed in accommodation.
- There are opportunities to work with other local authorities around the Regional Homeless Strategy. Initial discussions have been mainly process focussed. A statutory review has been undertaken of homeless services within Monmouthshire. This is coming to a close with the next stage headed towards joint actions via joint commissioning.
- A unit of shared accommodation is kept vacant is an experiment. It is in response to the Safeguarding inspection that was held. One of the measures taken in response to the inspection was to keep a unit of accommodation empty. However, the Authority is losing income on this unit whilst it is empty.

Committee's Conclusion:

- The report is well written and the Committee appreciates the pressures that staff are experiencing.
- Concern was expressed regarding the services available for young people, in respect of accommodation and how officers work with other organisations.

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- Closer working is required with health services.
- Add paragraph 2.4 to the recommendation of the report, namely, that the Select Committee receives an annual report regarding the Bed and Breakfast (B&B) usage and that the B&B Policy also be reviewed annually.
- An additional bullet point to be added to the Policy that the Housing Department liaises with churches to establish areas of joint working regarding reducing homelessness within the County.
- County Councillors J. Pratt, L. Brown and S. Woodhouse to spend a day in the office with Housing staff in order to gain an understanding and appreciation of the service being provided by officers and the challenges that they face on a daily basis and report back to the Select Committee.
- Continue to explore joint commissioning working opportunities.

We recommended to Cabinet:

- that the Council agrees and adopts the proposed B & B Policy.
- that paragraph 2.4 be added to the recommendation of the report, namely, that the Select Committee receives an annual report regarding the Bed and Breakfast (B&B) usage and that the B&B Policy also be reviewed annually.

7. Review of Housing Renewals Policy

Context:

To scrutinise the draft Housing Renewals Policy.

Key Issues:

- There is a need to review and refresh the Council's Housing Renewal Policy due to a variety of both financial and legislative changes. In addition, a number of new initiatives have been introduced by Welsh Government to support and encourage the improvement of existing private sector housing, such as loan funding. The Policy effectively formalises existing practice.
- In addition to service specific changes, there is a need to ensure the Policy is fully aligned with the Council's Safeguarding Policy and therefore, is fit for purpose.

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- The Council decided over a decade ago that it could not continue to offer discretionary repairs and improvement grants. The main funding, has been £600,000 of capital to fund disabled facilities (DFG's) and Safety at Home (SaH) grants. Over time, the purchasing power of that sum declined and demand, though variable, increased both in quantity and complexity. As adults live longer and wish to stay in their own homes for as long as possible and children with complex disabilities needed specialised facilities in their homes, the demand on the budget has increased. In 2016/17 the Council recognised this growth and raised the budget to £900,000. This has helped to improve the average turnaround for DFG's to 193 days.
- A further recent development is that the Welsh Government has provided a three year funding stream under its ENABLE programme which has added approximately £100,000 to the resources available for disabled adaptations. The fund supports a flexible and responsive approach to delivering adaptations, particularly through partnership arrangements.
- As well as the requirement to provide mandatory Disabled Facilities Grants and the discretionary, but highly valued, Safety at Home Grants, the Council has also been able to process Welsh Government funds intended to help home owners carry out home improvements and to encourage owners of empty properties to bring them back into use. The Committee considered a loans report on 19th June 2018. The interest free loans are intended to support these initiatives and essentially mean the Council can offer financial support for private sector housing in absence of being able to provide discretionary renovation grants. The expectation from Welsh Government is that these loans are promoted by the Council. Take up to date has been limited, therefore, seeking to increase awareness is a key priority.
- In addition to the financial support, the Housing Renewals Policy (HRP) also covers the housing standards enforcement work of the Council's Environmental Health Service. The service also inputs directly into the Home Improvement Loans (HILs) and Houses into Homes (H2H) schemes by ensuring that all Category 1 hazards to health are rectified as part of the scheme of work.

Options Appraisal

The following options are available:

- Option 1 – Continue with the existing housing renewal policy and make no changes. The current policy is, however out of date and not fit for purpose.
- Option 2 – Adopt the proposed policy in whole.
- Option 3 – Adopt the proposed policy in part.

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Member Scrutiny:

The Select Committee supported the report of the Review of Housing Renewals Policy.

Committee's Conclusion:

We recommended to Cabinet that the policy is adopted by the Council.

8. Preventing Homelessness Update Report

Context:

To scrutinise the progress being made with regards to homeless prevention and tackling homelessness. The report highlighted performance and a small improvement in homeless prevention, current risks and actions being taken to improve performance.

Key Issues:

Under the Housing (Wales) Act 2014, the Council has a duty to both respond to homelessness and to prevent homelessness. The Act provides the power to discharge related duties into the private rented sector. Strengthening prevention activity and identifying new housing options are on-going priorities for the Council and includes engaging with private landlords to increase access to private accommodation as a key mechanism for the Council to discharge its homeless duties, minimise over reliance on social housing and the need to utilise bed & breakfast.

Preventing and tackling homelessness in Monmouthshire has and continues to be extremely challenging. The key reasons are the volume of homeless demand is high, compared with the availability of social housing, general demand for social housing is high, accessing the private rented sector is difficult and market rents are high. The rural nature of Monmouthshire further compounds the situation.

The Council, therefore, on an on-going basis continues to identify opportunities to strengthen homeless prevention and to improve services. The Council's performance is broadly consistent with last year, although homeless prevention levels improved to 61% in 2017/18 from 58% the previous year.

The following are key steps, with the support of Welsh Government funding, that have been taken to strengthen prevention and increasing housing options.

- Appointed a temporary accommodation assistant to increase the management capacity of temporary accommodation, which supports homeless prevention. The post also supports private landlords and the development of Monmouthshire Lettings (MLS) as a concept and brand, to increase access to private rented accommodation.

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- Further development of MLS including distinct branding and offering landlord incentives to encourage take up such as rent guarantees.
- Appointed a specialist Young Persons Accommodation Officer in January 2018 and subsequently acquired Supporting People funding from April 2018. In addition, Supporting People funding has also been secured to appoint a specialist Universal Credit Support Officer. The additional funding increases the alignment of the Supporting People programme with homeless prevention.
- Expanded the financial inclusion support through the transfer of two part-time Benefit Advisors from Social Care into the Housing Options Team.
- Reviewed the approach to prison leavers and established a spot purchase arrangement with Cornerstone. A previous sub-regional arrangement was ineffective.
- The private leasing scheme has transferred back to the Council, which will help to increase budget and management control.

The following are key risks going forward:

- On-going lack of social housing and the difficulty accessing private rented housing.
- Due to the level of leased accommodation and the withdrawal of the temporary accommodation management fee in April 2017, there is a projected financial pressure of approximately £148,000 by April 2019.
- Universal Credit Full Service commenced on 27th June 2018. A key feature is housing costs being paid directly to claimants. There is a risk some households may experience difficulties managing their rent, resulting in an increase in rent arrears and potential evictions.
- The Private Leasing Scheme, managed by Melin Homes until 7th June 2018 has declined in units significantly to 42 units. As a result, the net stock of temporary accommodation has contracted significantly.
- Accommodate applicants in emergency situations, which can result in B & B use.
- There is a need for emergency hostel accommodation in the south and access to disabled accommodation is limited.
- Accommodating households with complex needs due to the lack of suitable accommodation and the need to safeguard both the applicant and other households.

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- There is no certainty of Welsh Government funding being maintained in the future.

The Council has an action plan to help mitigate against the above risks.

The Council has a statutory duty to establish a Homeless Strategy during 2018. This is being developed on a regional basis. A Gwent Strategy is due to be completed by December 2018. The expectation is that opportunities to improve the general service will emerge from the pending regional strategy and regional working, although this is unlikely to emerge until 2019.

Member Scrutiny:

- Forms do not have to be filled in on line. There is a telephone number on the forms whereby homeless people can request support to complete such forms.
- With regard to the Home Search Website, the vast majority of homeless people have some form of identification which will be accepted.
- Officers are in the process of reviewing the Home Search Website. Officers will look into addressing the issue around providing alternative options for homeless people who do not have documentation providing details of identification.
- Officers are able to access records from Housing Register regarding people who 'sofa surf' with a view to obtaining details of the number of people doing this in Monmouthshire.
- Further work is required to develop the technology in terms of accommodation.
- The Housing Department has two full time equivalent posts within the team that provides financial inclusion support. One of these members of staff is dedicated to the homeless prevention for financial issues. There are also two part time members of staff that provide benefits support. The financial inclusion service has been a success in recent years and there is provision to build and improve this service.
- Telephone calls to the out of hour's service go through to a Housing Officer. If the general telephone numbers to the Council are used, then these calls get transferred to the Contact Centre and are directed to a Housing Officer. The Police, Social Services and hospitals also have these telephone numbers. Appropriate accommodation would then be provided based on the circumstances.
- Presentations are made to schools providing information on homelessness and what can be done if someone found themselves to be homeless. Schools also know who to refer to if they suspect there is an issue of homelessness in their school.

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- GP surgeries and hospitals also have the Housing Department's contact details.
- Leaflets have been distributed in the past but information changes regularly. Therefore, advice being provided is to refer to the website for the most up to date information. However, it was considered that the leaflets were essential for people who might not have easy access to the internet. Leaflet distribution to churches, cafes, public houses and businesses should also be considered.
- It is hoped that there will be a Gwent area of information so that all authorities are providing the same information. This will be more cost effective and cheaper to deliver.
- In response to a question regarding funding pressures on support services, e.g., substance misuse, it was noted that it is common for applicants to be in that situation, often with mental health issues also. That support availability in Monmouthshire is critical. If this was removed it would create a detrimental impact in people's ability to engage with the Department and will affect how people manage their own accommodation.
- The main way that the Housing Department accesses services for clients is via Supporting People and the Housing Support Provision. However, there is an issue in getting that support aligned with homelessness which is a challenge. There is still some work to be undertaken to bring these services into complete alignment.

Committee's Conclusion:

- There is a general upward trend with homelessness prevention having increased.
- Review the website and be aware that people might not have a form of identification which might preclude them from coming forward for support.
- Resources are good but there are issues relating to the lack of affordable and emergency housing. These issues are being looked at.
- The Select Committee supports the report.

We recommended that:

- Leaflets be provided in more general locations outlining contact details and information regarding the support available.
- A report be presented to a future Select Committee meeting regarding the private stock housing policy relating to information in

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respect of the loans and environmental health issues to obtain more of an insight into private sector housing.

9. Performance report 2017/18 - Well-being Objectives & National Performance Measures

Context:

To scrutinise the 2017/18 performance information under the remit of Adults Select Committee, this includes:

- Reporting back on how well the Authority did against the well-being objectives which the previous Council set for 2017/18.
- 2017/18 performance information on how the Authority performed against a range of nationally set measures used by all councils in Wales.

Key Issues:

- In March 2017 full Council set Monmouthshire County Council's well-being objectives for 2017/18. These objectives were set just prior to local government elections in May 2017, in order to meet the legislative requirement of approving and publishing Wellbeing Objectives by 31st March 2017. Given the timing of the publication, the latest available evidence from the Monmouthshire well-being assessment, as well as policy and legislation was used to set the Objectives.
- The approval of the Corporate Plan 'A Monmouthshire that works for everyone' which sets five priority goals the Council will be working towards by 2022 supersedes the Council's well-being objectives set in March 2017. Despite these objectives being superseded by the Corporate Plan it is important, and we have a duty, to report back on the progress made in 2017/18 against the well-being objective set in March 2017. This includes progress against areas of work related to the objective, an understanding of key performance information and future activity the Council has agreed as part of the Corporate Plan. As well as being presented to select committees the objectives will be included alongside a fuller evaluation of the Council's performance in 2017/18 that will be reported to Council in September 2018 and published by October 2018.
- Performance data and information is essential to the performance framework to track and evaluate the progress being made. One important nationally set framework used to measure local authority performance is 'Public Accountability Measures' set by Data Cymru. Benchmarking data compared to other Councils in Wales will be published in August 2018.
- Performance information for Adults Social Services from 2017/18 comprises of performance indicators from the new measurement framework introduced in

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2016/17 as part of the Social Services and Well-being Act. The performance measures are a combination of quantitative data and qualitative data which includes asking people about their experience of social services and whether this has contributed to improving their well-being. This is provided for the information of the committee and has already been scrutinised by the committee as part of the Improving Outcomes, Improving Lives Corporate Director of Social Services Annual Report which was reported to a Joint Adults & Children and Young People Select Committee meeting in June 2018.

- Future performance reporting will be based around monitoring and evaluating progress against the actions set in the Corporate Plan.

Member Scrutiny:

- A succinct summary sheet at the beginning of future performance reports was required identifying where the authority is doing well, where it is not doing well and identifying areas that require further scrutiny.
- For future performance reports percentage figures need also to have the cohort figure alongside it to provide context.
- Appendix 3 provides technical information. As the document is open to view by the public, it might not be easily understood in its current form. It was noted that this information was provided to the Select Committee for scrutiny so all data is provided. However, this information will be summarised and communicated to the public in due course in a way that is engaging and easily understandable.
- The Public Service Board has developed wellbeing objectives and is looking at actions it wants to take to deliver those steps. There will be a performance framework that will bring together a range of performance information to judge effectiveness.
- Transfer of care - there has been an increase in the number of delays this year, particularly in community hospitals where people have complex needs. The majority of the delays are waiting for care at home packages. This year there have been some issues whereby, some of the providers have left gaps in the markets. Given the aging population and more complex needs of the population there is potential for this to increase.
- Appendix 4, 22: Average age of adults entering residential care homes – It would be helpful if figures identified have in brackets what the mean.
- The average age in Wales is 82.83. This is marked in red as being in the bottom quartile. The bottom quartile relates to 2016/17 performance where we were lower than the Welsh average. This had included some younger adults who had been placed in temporary rehabilitation placements. However, these should not have been included in the report. This has now been rectified for this year.

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- Targets against performance measures were not set as these were new indicators for 2016/17. At the time for setting targets for 2017/18, officers had not received any benchmarking data from Welsh Government at that point. For the year ahead, more realistic targets can be set for indicators where targets are relevant.
- The benchmarking information is not published until later in the year, around October. Data will then be refreshed and compared to 2017/18 data across Wales.

Committee's Conclusion:

- A succinct summary sheet to be added at the beginning of future performance reports.
- For future performance reports, percentage figures need also to have the cohort figure alongside it to provide context.
- Ensure future reports do not contain abbreviations and acronyms.

10. Revenue and Capital Monitoring 2017/18 Outturn Statement

Context:

To scrutinise the revenue and capital outturn position of the Authority at the end of reporting period 3 which represents the financial outturn position for the 2017/18 financial year.

Recommendations Proposed To Cabinet:

1. That Members consider a net revenue outturn underspend of £653,000, an improvement of £694,000 on period 2 (month 7) outturn predictions.
2. Members consider a capital outturn spend of £46.8 million against a revised budget of £47.2 million, after proposed slippage of £11.8 million, resulting in a net underspend of £395,000.
3. Considers the use of reserves proposed in paragraph 3.7.1 of the report.
4. Supports the apportionment of general underspend in supplementing reserve levels as described in paragraph 3.7.3 of the report, below, i.e.:

Priority Investment Fund	£155,000
Capital Receipts Generation Reserve	£50,000
Balance Invest to Redesign Reserve	£448,000

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Total £653,000

5. Members note that the low level of earmarked reserves will notably reduce the flexibility the Council has in meeting the challenges of scarce resources, going forward.
6. Members note the extent of movements in individual school balances placing emphasis on schools to review the extent that recovery plans can be delivered over shortened timescales, and appreciate a net use of balances of only £94,000 instead of the original budgeted intention of schools to draw on balances by £877,000.

Member Scrutiny:

- In response to a Member's question regarding the cost to the Authority due to the recent harsh winter, the Assistant Head of Finance stated that this would have been part of a bid to Welsh Government in relation to a proportionate funding return. Details would be sought and passed on to the Select Committee.
- Our approach to adult social care is about care in the community and care at home. It is welcome that our age of people going into residential care units is likely to be less than the Welsh average. However, this has implications getting to people's homes during the winter and can be more onerous due to inclement weather conditions.
- Monmouthshire's costs for the additional gritting of roads at the end of March 2018 was over £400,000. £33,000 was returned from Welsh Government. The decision to allocate this funding was based on its RSG and capital funding programme. Historically, Monmouthshire is the worst funded per capita via this method. Any changes to the funding formula has to be by agreement of the 22 local authorities in Wales. The formula was established by the 22 local authorities.
- The Assistant Head of Finance informed the Select Committee that the Welsh Government was intent to derive discretionary tax raising powers in the next 12 months. One of the issues being considered was the income tax consequence helping to afford social care. A 1% increase to income tax levels would likely have a £200,000,000 effect in Wales which still would not be sufficient to satisfy all of the budget pressures.
- Budget Planning for the Directorate has never failed to produce a surplus with good medium term financial planning being undertaken.
- Capital slippage is not a manufactured figure. However, slippage figures are used to affect treasury costs.

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- In response to a Select Committee Member's question regarding the use of red and black to identify figures in budgetary reports that are in credit / deficit, it was noted the Authority is following the common convention in accounting terms.
- It was noted that the new Corporate Director for Social Care Safeguarding & Health would be in attendance at future Select Committee meetings to answer questions in respect of performance issues and financial matters that affect the Directorate.
- A Members' seminar to be held in the autumn of 2018 to help Members gain a better understanding of the Authority's budget process.
- The Assistant Head of Finance encouraged Members to meet with him to discuss particular financial issue in more detail.
- The Assistant Head of Finance stated that he would liaise with the Welsh Local Government Association regarding inviting a representative to attend a Joint meeting of Economy and Development and Adults Select Committees to discuss the Local Government Funding Formula.

Committee's Conclusion:

- The Select Committee needs to invite the appropriate officers to future meetings when discussing budgetary and performance issues.
- Issues were raised regarding emergency funding / winter funding. The Assistant Head of Finance will seek the details of this funding and forward this information on to the Select Committee.
- The Assistant Head of Finance to liaise with the Welsh Local Government Association regarding inviting a representative to attend a Joint meeting of Economy and Development and Adults Select Committees to discuss the Local Government Funding Formula.

We supported the report and recommendations proposed and that they be presented to Cabinet.

11. List of actions arising from the previous meeting

We received the list of actions that arose from the Adults Select Committee meeting on 19th June 2018. In doing so, the following points were noted:

- County Councillors J. Pratt and L. Brown were working with the Corporate Director for Social Care Safeguarding & Health regarding the data security

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system regarding access to records of people aged over 18 in adult care and the Members will report back to the Select Committee regarding this matter. This item will be added to the Select Committee Work Programme.

- A special meeting of the Adults Select Committee has been arranged to be held on 19th July 2018 to meet with Aneurin Bevan University Health Board.
- Supporting People Programme Grant - Service Update – The changes have been passed to the relevant officer to take forward.
- Supporting People Programme Grant - Service Update – This report will be presented to the Children and Young People Select Committee in September 2018.
- Private Sector Housing Loan Schemes - Change of Terms – The conclusions of the Select Committee have been passed on the relevant officer.
- Crick Road Business Case – A report will be presented to the Select Committee in due course.
- The Select Committee to remain focussed on domiciliary care (Turning the World Upside Down). Care Closer to Home will also be discussed with Aneurin Bevan University Health Board at the Special Meeting of the Select Committee on the 19th July 2018.

12. Adults Select Committee Forward Work Programme

We received the Adults Committee Forward Work Programme. In doing so, the following points were noted:

- A Special Meeting of the Select Committee with Aneurin Bevan University Health Board will be held on 19th July 2018 at 3.00pm with a pre-meeting being held at 2.15pm. This meeting and the pre-meeting will be open to all Members to attend.
- The Public Open Forum agenda item will be included on the agenda for the special meeting.
- Items for discussion are:
 - The plans for Chepstow Hospital.
 - Older Adult Mental Health Services.
 - Carer Closer to Home.

13. Council and Cabinet Business Forward Work Programme

We received the Council and Cabinet Business Forward Work Programme.

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14. Next Meeting

Special Meeting – Adults Select Committee dated 19th July 2018 at 10.00am.

Ordinary Meeting - Adults Select Committee dated 11th September 2018 at 10.00am.

The meeting ended at 12.56 pm.

Public Document Pack Agenda Item 3b

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July, 2018 at 3.00 pm**

PRESENT: County Councillor D. Blakebrough (Chair)

County Councillors: D. Dovey, A. Easson, R. Edwards, R. Harris,
P. Jones, M. Lane, P. Murphy, P. Pavia, M. Powell, J. Pratt and
V. Smith

OFFICERS IN ATTENDANCE:

Julie Boothroyd	Head of Adult Services
Clare Morgan	Service Manager, All Age Disability and Mental Health
Hazel Ilett	Scrutiny Manager
Richard Williams	Democratic Services Officer

ALSO IN ATTENDANCE:

Aneurin Bevan University Health Board:

Chris O'Connor
Ian Thomas
Sian Millar
Peter Carr
Melanie Laidler
Bronwen John

APOLOGIES:

County Councillors: L. Brown, M. Groucutt and S. Woodhouse.
Judith Paget Chief Executive Aneurin Bevan University Health Board

1. Declarations of Interest

County Councillor Easson declared a personal, non-prejudicial interest pursuant to the Members' Code of Conduct regarding agenda item 4. Older Adults Mental Health Services - Scrutiny of the proposed way forward for Chepstow and the Community Hospital, as a family member is a patient at St. Anne's, Chepstow.

County Councillor J. Pratt declared a personal, non-prejudicial interest pursuant to the Members' Code of Conduct regarding agenda item 4. Older Adults Mental Health Services - Scrutiny of the proposed way forward for Chepstow and the Community Hospital, as her brother Professor Richard Griffiths works for the Health Service and lectures internationally, including in Wales.

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2. Public Open Forum

The following points were raised in respect of the closure of the dementia ward at Chepstow hospital:

- Since 2008, residents have seen the demise of and stripping away of the hospital's facilities.
- Concern was forcefully expressed to the representatives from Aneurin Bevan University Health Board regarding the removal of services such as the minor injuries unit and the dementia ward.
- The closure of the dementia ward is distressing for people with dementia receiving treatment at the hospital, as it can be a confusing time for them.
- The cost of converting the original wards to a dementia ward was requested.
- Several meetings have been held over previous years regarding this matter with the public. At a meeting at St. Cadoc's, the public were invited but Aneurin Bevan University Health Board (ABUHB) was unable to address the public.
- It was considered that a number of promises made by ABUHB had not come to fruition.
- Concern was expressed for the long term future of Chepstow hospital. As a community, Chepstow is growing but the services being provided by the hospital are being stripped away.
- The community plan, established in 2008, was to bring the community of Chepstow closer together. However, this does not seem to be the case based on recent events.
- The hospital is an important facility for Chepstow and for south east Wales. However, fewer services will create difficulties within the community.
- An open discussion is required regarding the PFI contract. Concern was expressed that cost implications were driving clinical decisions.
- Residents would like to hear what the general management plan is for the future of Chepstow hospital.
- People will be required to travel long distances to obtain the services no longer being provided by Chepstow hospital.

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3. Older Adults Mental Health Services - Scrutiny of the proposed way forward for Chepstow and the Community Hospital

- 3.1. **Developing an Integrated Model of Support for Older People with a Mental Health Need - Monmouthshire Integrated Services Partnership Board Update**
- 3.2. **Aneurin Bevan University Health Board Mental Health and Learning Disabilities Division Re-design of Older Adult Mental Health Services**

Context:

To outline the process undertaken and an update on progress to date by the Monmouthshire Integrated Services Partnership Board regarding the expenditure of the £200,000 investment from Aneurin Bevan University Health Board (ABUHB) to further develop an integrated model of support for older people with a mental health need.

In October 2017, Aneurin Bevan University Health Board considered a report on Older Adult Mental Health Services and approved a proposal to publicly consult on the redesign of Older Adult Mental Health Services across the Aneurin Bevan University Health Board region. The twelve week consultation period finished at the end of January 2018 and a report presenting feedback from the public consultation and recommendations on taking forward the redesign of services was received and approved by the Health Board on 21st March 2018.

Key Issues:

Policy and Partnership Context

The Dementia Action Plan for Wales (2018) envisages a 'dementia friendly nation that recognises the rights of people with dementia to feel valued and to live as independently as possible in their communities'. The Action Plan sets out the Welsh Government's commitment to promoting the rights, dignity and autonomy of people living with dementia and the people who care for them.

The Gwent Dementia Board, reporting to the Greater Gwent Health, Social Care and Well-being Partnership has developed a Strategic Action Plan for the period 2018-2022 which supports the delivery at local level of the necessary measures to improve support to address the key issues:

- A widespread lack of knowledge and understanding of dementia amongst professionals and the wider public.
- A lack of flexibility to effectively meet the needs of people living with dementia and their carers.
- A lack of co-operation between services creates unnecessary barriers for people living with dementia and their carers.

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The Action plans have been developed as a result of extensive work carried out nationally , including 'Dementia: More Than Just Memory Loss' - The experiences of people living with dementia and those who care for them (2016) and 'Rethinking Respite for People Affected by Dementia'(2018) – Older Peoples Commissioner for Wales.

The Integrated Services Partnership Board (ISPB) is the Monmouthshire local partnership of the Greater Gwent Health, Social Care and Well-being Partnership, and is jointly chaired by the Chief Officer for Social Services and the Director of the Primary and Community Care Division of the Health Board. The Head of Adult Services, and Service Manager, All Age Disability and Mental Health, and the Director of Mental Health and Learning Disabilities for the Health Board are also members.

The ISPB established an officer group to consider the priorities for the expenditure of the £200,000, specifically allocated to further develop an integrated model of support for older people with a mental health need which was consistent with the respite and support recommendations within the strategic and advisory documents. The remit was extended to include local residents with a functional mental illness as well as those with a dementia diagnosis, as many services provided in the community are able to meet the needs of both groups. The officer group decided to utilise the pre-existing framework for the Integrated Care Fund to support the bidding, decision making and evaluation requirements, albeit that the decision on expenditure would be made by the ISPB. The ICF process was chosen because it is a robust, tried and tested framework.

Key Local Challenges

There is a higher than average proportion of older people in the County and this is forecast to rise further. As evidenced in the Needs Assessment for the Monmouthshire Public Service Board Wellbeing Plan, Daffodil Cymric projects an 87% increase in Monmouthshire's population aged 65 and over with dementia by 2035. This is above the increase projected across Wales of 72% and the second highest increase in Wales after Flintshire. The Needs Assessment also highlighted specific local issues related to the transport infrastructure and lack of accessibility of services at local level.

The closure of St Pierre ward will result in 50-60 relatives and carers of patients per year from throughout Monmouthshire, who will in future receive their care in another hospital, having to travel to visit them. A proportion of those relatives and carers will live nearer to Chepstow Community hospital than to the other hospital, and may not have transport or find travelling difficult.

The rurality of Monmouthshire impedes the access of people outside the main towns to the community based support which is already available, and will present barriers to accessing newly developed services.

There are gaps in the current community support for people with dementia or functional mental health issues, particularly for those with more advanced conditions and those who have received a diagnosis but are not receiving active secondary care clinical intervention ('watch and wait') because their condition is not advanced enough to

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warrant that, although they may have difficulties in daily life, resulting in distress for them, and increasing stress on their carers.

Respite services are limited, and insufficiently flexible to meet the individual circumstances of patients and their carers. Respite can take many forms, including a stay in a residential or nursing facility to enable a carer break, facilitating a break for the service user and their carer together, and support in the community for someone to access a service or activity, and support in the home.

Member Scrutiny:

- It was considered that the Chief Executive and the Chair of Aneurin Bevan University Health Board should have been in attendance at today's meeting due to the seriousness of this matter.
- A short extract of a letter written by the Chief Executive of ABUHB and sent to the local Member for Larkfield last year was read out regarding delivery of new services within Chepstow hospital.
- In response to a question regarding the engagement and consultation process, it was noted that within the specialist Older Adult Mental Health Services, ABUHB was facing significant challenges. One of the issues related to having an appropriate work force in order to safely deliver the services. ABUHB is mindful of the growing numbers of people with a mental health need and the need to develop modern sustainable services, going forward.
- Another key element was that people wanted to be supported within their own communities, where possible and only being admitted to hospital as a last resort.
- A range of engagement exercises were therefore undertaken across the Gwent region. Following this process a number of options were identified for a possible way forward and these options were consulted upon via a formal consultation process. In October 2017 the Board gave its approval for public consultation to commence which started in November 2017 and was completed in January 2018.
- Two key areas arising from the consultation were (i) a proposal for ABUHB to further enhance its specialist community services for older people with a mental health need and (ii) ABUHB to consolidate the number of specialist in-patient units to three specialist dementia facilities and one facility for older people with a mental health need.
- ABUHB spent considerable time to identify the best ways it could engage and consult with individuals. Based on the previous engagement that had been undertaken, when the formal public consultation meeting had been planned, only day time hours had been suggested. However, it had become clear that people were keen for ABUHB to provide some evening meetings.

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- Throughout the whole process the Community Health Council was aware of the consultation process being provided and helped ABUHB to develop the consultation process. It had been noted that some individuals considered that the consultation process could have been undertaken in a better way. Going forward, ABUHB would welcome the opportunity to have further discussions with the local Authority regarding ways of making future consultation better.
- In response to a question raised regarding Monmouthshire County Council's involvement in shaping the options appraisals, it was noted that engagement events were held across the five authorities within the Gwent region. During this process it was agreed that a small number of individuals who had participated in these events form a small group to take the information produced from the engagement and consider some of the options. At that point, there was no involvement from Monmouthshire County Council.
- ABUHB stated that via the consultation, there were a number of areas where there was broad consensus and support for Option 3 and there were some areas where there were significant differences of opinions. The areas where there was significant support, 99% of individuals, who responded to the consultation, were clear that they were aware of the challenges being faced in Older Adult Mental Health Services. 88% of people who responded believed that they had sufficient information to comment on the consultation. 78% of people agreed that ABUHB needed to change its Older Adult Mental Health Services, going forward. 75% of people agreed that ABUHB needed to strengthen its local community services for older people with a mental health need.
- There were a number of areas where a difference of opinion merged. This was clear from the analysis and depended on where the responses were from, i.e., from within Monmouthshire or from outside of the County. The areas where those differences of opinions merged was in relation to whether there should be a consolidation of in-patient services and the proposal to close the dementia ward within Chepstow Community Hospital.
- Members considered that the overwhelming response to the consultation process was negative. The majority of people in Monmouthshire who responded to the consultation were against Option 3. Under the circumstances, Option 1 would have been the better option, i.e., hold the status quo.
- ABUHB stated that at the end of the consultation process all data was analysed. Based on this analysis, a paper was presented to ABUHB Board on the 21st March 2018. There had been detailed consideration of the feedback from the consultation. The Board approved the recommendation to further enhance community services and to consolidate the number of in-patient services whilst acknowledging that further work was required to address some of the concerns that had been raised, particularly in relation to transport and car parking.

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- In response to a Member's question, it was noted that the decision to close the ward was not made until the Board's decision had been made. At this time there were six in-patients within the ward.
- In response to information relating to a bed consultation exercise having been undertaken and that information had not been fed back to the Integrated Services Partnership Board, the representatives from ABUHB stated that they were not aware of this matter but would investigate and refer back in due course. However, it was noted that ABUHB would have liked the results of the consultation to enable it to obtain the views of the public regarding the expenditure of the £200,000. This was not obtained via the Integrated Services Partnership Board.
- Prior to the consultation, ABUHB had 72 beds across the Gwent region to support older people with a mental health need. Following the consultation the figure reduced to 67 beds. In terms of current occupancy, generally, this fluctuates with the wards becoming busier in winter. Guidance suggests that ideally, 85% of beds should be filled at any given point.
- ABUHBs aim is by further enhancing and developing its community services, it will mean that fewer people will need to be admitted as an in-patient.
- ABUHB aims to recruit and retain staff. It has been a national challenge in terms of recruiting to some nursing posts. Significant inroads are being made on an integrated basis working between Health and Social Care to look at all opportunities to increase recruitment and retention of staff across the Gwent region. In Monmouthshire, ABUHB operates Integrated Community teams whereby Health and Social Care staff work together with a view to developing better services. It is hoped that Chepstow could be a flagship for this development and will aid in recruitment and retention of staff.
- By re-investing in community services, this will enable people to access support closer to home. Therefore, the areas that can be taken forward in terms of developing community services are strengthening memory services within the community and providing additional support into care homes within Monmouthshire. ABUHB has been able to invest via the re-design additional posts in access to psychological therapies for older people within Monmouthshire. Ideas are being developed around how ABUHB can ensure crisis community based teams are able to support older people with a mental health need within their own setting.
- The factors to determine which ward would be closed included the geographical location of the wards across Gwent, the ward environments for individuals, where there were recruitment and retentions issues regarding staff, and to explore where there was access for non-emergency support for physical health issues.

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- ABUHB highlighted the exceptional work that both Social Care, Health and the voluntary sector play in terms of supporting older people with a mental health need across Gwent.
- There was an equality impact assessment undertaken throughout the process. This was included in the papers that went to the Board to support its discussion around its decision making.
- One of the key issues that arose from the equality impact assessment was the significant concerns around travel for individuals within Monmouthshire. There is an opportunity for ABUHB to share some of the work that it has been doing between the Authority and the Health Board to address some of the travel issues for Monmouthshire residents.
- The Health Board, at its meeting in March 2018, provided a further £200,000 investment for the Older Adult Mental Health Service to work in partnership with Monmouthshire County Council and other stakeholders in Monmouthshire to further develop an integrated model of support for older people with a mental health need. In order to ensure this was a transparent process and undertaken in partnership, ABUHB formed a sub group of its Integrated Services Partnership Board. The sub group comprised of members of the Health Board, local authority staff, a Public Health representative, the Wellbeing Lead officer for Monmouthshire County Council, the Older Adult Directorate Manager, and the Community Mental Health Team Manager. The evidence that had come out of the consultation process was used to identify the areas of concern of the changes to the service. The £200,000 was used for additional services.
- A developing transport service is being provided by Bridges which is a volunteer based community transport service which enables people, in its original form, to attend a range of facilities in the community. ABUHB worked with Bridges to develop a specific element of its service which will be to support older adults with mental health needs and their carers. Bridges made a bid which came to the sub group which was approved by the Integrated Services Partnership Board. This enabled Bridges to train their volunteers to be able to deal with the specific needs of the people and to transport them to their required destination. Further work has been undertaken to ensure that this is a robust service and that people can get to their destination and get home again afterwards. This scheme covers the whole of Monmouthshire and is in place to mitigate the closure of the ward in Chepstow hospital.
- With regard to the lack of support for people with significant needs for respite and for carer respite, a bid was prepared on behalf of the wider respite needs of people. The key recommendation that arose was the need to have access to a respite bed.
- The provision of day opportunities are not available in the north of the County. The service that is operated by Crossroads in Chepstow hospital meets a need for the local people with dementia.

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- A scheme is being looked at for increasing the use of leisure centres and building group resilience. A pilot is being run for 12 months.
- ABUHB has received a request from the Museum Service to do a pilot which would be to support recognition therapy and for people to work with familiar objects. The evidence gained from the pilot will strengthen the Museum Service's bid for Big Lottery Funding to take forward recognition therapy.
- The Integrated Care Fund process, to be carried out in partnership, has been administered over the previous four years. The schemes mentioned are not a part of the Welsh Government funding but it was felt that process was required that was robust and could be evaluated.
- The funding is permanent but the schemes will be evaluated after 12 months.
- It was noted that Welsh Government has launched the Dementia Strategy and Dementia Action Plan to support areas in implementing the actions from the Dementia Action Plan. There is additional monies for partners to develop proposals. The funding allocated to the Gwent region equates to £980,000.
- ABUHB is aiming to ensure that GPs and those in primary care settings have the correct knowledge and expertise regarding dementia. This area is being further developed.
- Memory Assessment Services will accept people of any age if it is considered that an individual was experiencing cognitive issues. There is no restriction on the age of an individual. Community Mental Health Teams also accept people with dementia who are younger.
- By using Bridges for transport purposes people will not be financially disadvantaged with the service being moved from Chepstow hospital. People will not be charged more than the cost that they would have paid to get to Chepstow hospital.
- Regarding the cost and accessibility of obtaining transport, this is one of the main reasons that the Bridges service started as the rurality of Monmouthshire makes it difficult for people to get to their appointments. Bridges has submitted bids for grants to enhance the service that it provides. The funding being provided by ABUHB will enable people in the community to access services in the community. There is a service provider from Monnow Vale for people with dementia. There is a day service that runs from Monnow Vale. An integrated transport system operates from Monnow Vale with Health and Social Care vehicle provision for the facility.
- The changes were made to the ward three months ago. About two thirds of the beds were occupied. ABUHB is confident that there are sufficient beds to meet the needs of the population across Gwent. Since the closure three months ago, there have been nine individuals from Monmouthshire who have been admitted

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to an in-patient provision. Two of those were individuals from the north of the County and seven individuals from the South of the County.

- A Member expressed concern regarding alleged misinformation from ABUHB regarding the closure of the St. Pierre ward at Chepstow hospital. Concern was also expressed that the south east of Monmouthshire was no longer receiving a good system of care for its residents. St. Pierre ward needed to remain open in order to provide residents with quality care.
- Members expressed concern that the care system in place is not adequate. The removal of the Severn Bridge tolls is leading to an increase in the number of people retiring to the south east of Monmouthshire. Therefore, there should be investment in dementia care for this area and that it should not be removed.
- There seems to be a breakdown in trust with ABUHB. There is a need to move forward to try and rebuild the relationship with the Health Board.
- At the Health Board meeting in March 2018, a decision was made to fund the £200,000 for some innovative community based solutions for Monmouthshire.
- As part of the public consultation, ABUHB was not just consulting on the closure of St. Pierre ward. Bed stock included wards that were already temporarily closed in Newport, Pontypool and in Blaenau Gwent. The investment plan that went to the Board, which indicated the consolidated savings from bed closures, included all of the beds identified, and not just the beds within the St. Pierre ward. This saving equated to £846,000. Details of the breakdown of how this was to be invested was identified in the report for this meeting. As part of this package, ABUHB prioritised Monmouthshire, and in particular south Monmouthshire as an area where the Health Board wanted to see the initial investment go into. Proportionately, more investment has gone into Monmouthshire than in any other county borough.
- The total savings equated to £846,000. Of this, an initial proposal to the Board was to invest £429,000. To invest another £217,000 to improving its in-patient care. A proposal was also put forward for the Board to endorse the £200,000 saving to invest in the historical cost improvement programme. The Board did not accept this recommendation. Therefore, this is where the £200,000 new investment funding has come from to invest in Older Adult Mental Health Services within the Community.
- The Chief Officer for Social Care, Safeguarding and Health informed the Committee that what is being offered by ABUHB as community support options are in line with what is considered to be best practice and what the Social Care Directorate is looking to integrate with. With regard to the transport issue, ABUHB is fortunate that we have the Bridges Community Transport option to be able to utilise. The investment that can be made from the £200,000 is going to have a wide benefit to people in Monmouthshire. The issue regarding beds needs to be looked at carefully. The number of people that were accessing this

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support was a reasonably small number of people with intense need and this needs to be looked at as to how this will be managed over the medium and longer term.

- It is only three months since the closure of St. Pierre ward. However, ABUHB is already beginning to see the benefits of what it wanted to achieve. One of the areas was to have further investment in support for people with dementia who were living in either nursing or residential homes. Additional resources have been put into 'In Reach' support to those nursing homes. Prior to the changes, one of the aims was that people in care homes, if they have dementia and are on anti-psychotic medication, they should have their review every 12 months, as a minimum. Prior to the changes these targets were not being met for Monmouthshire residents. The latest data since improvements have been made in the last three months, ABUHB is almost at the point where these individuals will be able to have a review every six months.
- In relation to the availability of cognitive stimulation therapy. Via the changes that have been made, there will be an additional 36 individuals within Monmouthshire who will be able to access this therapy per year.
- The impact on patients who have been admitted to the ward – When the decision was made to close St. Pierre ward, there were six in-patients. Five of these patients were transferred to another in-patient ward and the other patient was able to be discharged to a care home.
- With regard to the impact on staff following the changes that have been implemented, when the decision was made, there has been in advance of the closure of the ward, individual discussions with staff to reassure them that help would be on hand to support them seeking alternative employment and, as part of the redeployment policy, all but one individual has an alternative job. Support has been received from Human Resources in helping staff through this process. ABUHB is confident that it is going to be able to accommodate staff as the redeployment process comes to an end.
- Prior to the changes St. Pierre ward was the only specialist in-patient ward for people with dementia within Monmouthshire. The vast majority of Monmouthshire residents, if they required an in-patient admission, would have been admitted to St. Pierre. However, because of the challenges ABUHB was facing, some people were occasionally being admitted to a hospital in other areas.
- When Chepstow hospital opened there was one ward for dementia patients on Llanfair ward. When the Community ward closed the decision was made to move from Llanfair ward onto St. Pierre ward. Llanfair ward was then utilised as the base for the south Monmouthshire Community Mental Health Team.
- With regard to a question raised in respect of recruitment and retention of staff, it was noted that ABUHB does not have difficulty in terms of appointing to

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community nursing posts. Through the service redesign, it is hoped that consolidation of its in-patient units will make these units centres of excellence for patients as well as staff. Additional deputy ward manager posts have been put in place within the nursing skill mix to ensure that there is more support for nursing staff.

Committee's Conclusion:

- There were flaws with the consultation process and there are lessons to be learned, going forward.
- Aneurin Bevan University Health Board (ABUHB) took on board the comments made regarding areas where there was significant support, namely, the need for community services and the need for services to change.
- The areas where there was significant discontent were around consolidation of services including the closure of St. Pierre ward. This was consultation that was ignored.
- Recruitment and retention of staff is essential to ensure that services are retained.
- The £200,000 settlement will be assessed over time to ensure it is enhancing and providing much needed services.
- This could be seen as an opportunity to move monies into the Social Care fund to help people receive care in their homes.
- ABUHB is aware of the issues regarding rural transport. However, there are still some unresolved issues that require attention.
- It is hoped that the partnership between ABUHB and Monmouthshire County Council can be further developed, going forward.
- Develop further training for Elected Members regarding dementia awareness.
- Options for pool budgeting needs to be explored.
- The future of Chepstow hospital needs to be looked at and be discussed at a future meeting of the Select Committee providing services fit for purpose for the local community.
- Representatives of ABUHB, with its Chief Executive, to be invited back to the next meeting of the Select Committee on 11th September 2018.

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The recommendation of the report is as follows:

Members are asked to endorse the proposed schemes to support older adults with mental health needs and their carers agreed by the Integrated Services Partnership Board (ISPB).

Having taken a vote on whether to support the recommendation, the following votes were recorded:

In favour of the recommendation	-	1
Against the recommendation	-	2
Abstentions	-	1

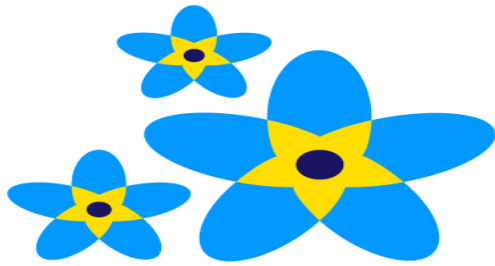
We resolved not to support the recommendation, as this matter requires further scrutiny and monitoring of the future of Chepstow hospital and to review the change of direction in service provision, being undertaken by Aneurin Bevan University Health Board.

4. Care Closer to Home - Presentation on progress on South Monmouthshire Care Closer to Home work and it's alignment to Monmouthshire Integrated Services.

The Select Committee agreed to defer consideration of this matter to a future meeting of the Select Committee.

The meeting ended at 5.36 pm.

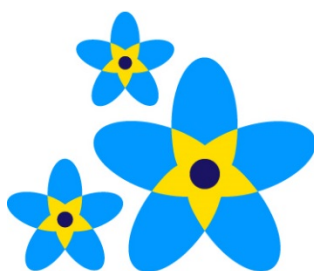
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Working to become
**Dementia
Friendly**
2017-2018

Dementia Friendly Community
Monmouthshire

Annual Progress Report
2017/18



Yn gweithio i fod yn
Dementia-Gyfeillgar
2017-2018

Introduction

Monmouthshire was accredited as '*working to become dementia friendly*' in June 2015. During 2017/18 considerable progress has been made to raise awareness of dementia and encourage organisations to adopt dementia friendly practices and support people living with dementia and their carers. Below is a progress update against each criterion of the '*working to become dementia friendly*' criteria.

Progress Update

1. **Ensure the right local STRUCTURE is in place to maintain a sustainable dementia friendly community.**

Monmouthshire County Borough Council have established an Ageing Well Executive Group (AWEG) to drive forward the older people agenda and Dementia Friendly Community Monmouthshire is discussed as a standing item at each meeting. The AWEG provides an opportunity for wider partners engagement as well as DFC coordination and dementia awareness. The group provides regular feedback to the Public Service Board (PSB) in Monmouthshire and a PSB officer is a member of the implementation group.

A statutory duty under the Social Services and Wellbeing Act was to develop a regional **Population Needs Assessment** and the DFC implementations group supported the process by ensuring the needs of people living with dementia are recognised. A subsequent regional action plan has also been produced - **Gwent Area Plan** - and this includes a priority to '*Improve outcomes for people living with dementia and their carers*'. The progress of the Area Plan is overseen by a **Regional Partnership Board** and the DFC group will highlight progress of work completed across Monmouthshire.

The PSB is a strategic multi agency group and has membership at Chief Executive and Chief Officer level from a range of partners such as the Local Authority, Gwent Police, Aneurin Bevan University Health Board (ABUHB), Housing Associations and the Voluntary Sector. The PSB developed a **Wellbeing Assessment** which set out the predicted levels of need for the next 20 years. Under the Well-being of Future Generations Act the PSB have also developed a Well-being Plan and one of the objectives is to '*Support healthy lifestyles and enable people to age well*' and development of a Dementia Friendly Community (DFC) will contribute to this objective. The PSB have adopted DFC as a priority work programme and this will ensure strategic 'buy in' from partners and accountability at the highest level.

The implementation of a DFC is also meeting the objectives of the '**Ageing Well in Wales**' and the work of the Older People's Commissioner

A **regional Dementia Board** has been established by the ABUHB and chaired by the Director of Nursing. The regional board leads on the implementation of the Welsh

Government's new *'Dementia Action Plan for Wales 2018/22'* and a corresponding regional action plan. The DFC group will also report to the Dementia Board to ensure regional alignment with other areas progressing DFC. The implementation group will also work in partnership with ABUHB's Neighbourhood Care Networks (NCNs) to ensure partnership working with local GPs and other health practitioners.

The **strategic oversight and 'buy in' from the RPB, PSB and Dementia Board has created an effective and sustainable structure**, to ensure that DFC is progressed and overseen at the highest level. This report will be shared with RPB, PSB and Dementia Board as means of an update.

2. Identify leads - CHAMPIONS - to take responsibility for driving forward the work to support your community to become dementia friendly.

We have identified a champion in Monmouthshire: Councillor Penny Jones. Nick Ramsey Assembly Member has also provided support. We feel champions at both Welsh Assembly and Council level will provide the accountability required to progress DFC.



3. Have a plan to raise AWARENESS about dementia in key organisations and businesses within the community that support people with dementia to ensure a better understanding of dementia and an appreciation of the condition.

We have used the Dementia Friends awareness sessions as the main vehicle to raise awareness across Monmouthshire. We have also trained a number of 'Dementia Champions' through Alzheimer's Society Dementia Champion training, and encouraged each partner to identify staff to become champions. We are building on good foundations in Monmouthshire and over the last 3 years we have increased the number of Dementia Friends, sessions and Champion 'Train the Trainer' sessions which are set out below

Training Awareness &	15/16	16/17	17/18	TOTAL
Dementia Friends	Target 500 Actual 626	Target 750 Actual 766	Target 750 Actual 609	2001
Dementia Friends sessions	Target 25 Actual 95	Target 50 Actual 61	Target 50 Actual 44	200
Dementia Champions	Target 10 Actual 21	Target 12 Actual 9	Target 12 Actual 11	41

The implementation group continues to rollout Dementia Friends awareness sessions to partner organisations. A number of different organisations have supported DFC and received Dementia Friends awareness sessions and identified champions to train staff. Organisations and businesses that are supporting a DFC are

- Local Authority staff including Social Services, Business Development, Adult Education and Elected Members
- Elected Members
- Melin Housing Association staff
- Waitrose supermarket
- Gwent Police and Office of Police Crime Commissioner
- Raglan Community Group
- Monnow Vale Health & Social Care Facility staff
- Old Station, Tintern
- Llandegfedd Reservoir Visitor Centre
- Monmouth Museum - Providing Reminiscence boxes for use in the community and plan to extend this to a Memory Café in the local secondary school as an intergenerational project.
- Bridges Centre.

Case Study: Bridges Centre have identified community champions that arrange tea dances and social circles, bereavement support, befriending projects and other services. Other organisations have identified community champions who provide support and awareness training to others and attend forums and groups to drive forward meaningful community work.

Case Study: Monmouthshire Museum are working with partner organisations to make the community more inclusive. They are also promoting intergenerational work using heritage to aid reminiscence.



4. Develop a STRONG VOICE for people with dementia living in your communities. This will give your plan credibility and will make sure it focuses on areas people with dementia feel are most important

There are Dementia friendly cafes and carers group running across Monmouthshire. The views of people living with dementia and their carers will be a standing item on the AWEG as part of the DFC agenda. The regional Dementia Board has developed a carers sub group to prioritise the needs of carers. The AWEG will link with the carers sub group to ensure local delivery is aligned to the regional views of carers of people living with dementia.

Case Study: Monnow Vale Hospital are using personal interaction with patients, carers, staff, volunteers and linking in with care forums and partners. They also run service user's sessions to encourage improvements.

5. RAISE THE PROFILE of your work to increase reach and awareness to different groups in the community

The implementation group has also developed and agreed a DFC accreditation 'check list' so that organisations can adopt the DFC logo. To date organisations and businesses that are working towards adoption of the logo are

- Monnow Vale Health & Social Care Facility
- Abergavenny 50 + forum
<http://www.abergavennychronicle.com/article.cfm?id=100639&headline=Dementia%20friendly%20aim%20for%20Aber%20Action%2050%2B§ionIs=news&searchyear=2015>
- MCC <http://www.monmouthshire.gov.uk/2016/08/08/cyngor-yn-cymryd-camau-tuag-gyrraedd-statws-cyfeillgar-dementia>
- Old Fire Station, Tintern
https://www.facebook.com/oldstationtintern/posts/1169032419807599?comment_id=1172449706132537&comment_tracking=%7B%22tn%22%3A%22R0%22%7D
- Melin Housing Association <http://www.melinhomes.co.uk/news/melin-recognised-for-dementia-awareness>
- Gwent Police and Office of Police Crime Commissioner
<http://www.gwent.pcc.police.uk/news/story/article/dementia-friendly-recognition-for-police-and-opcc/>

Dementia Roadmap website:

<https://wales.dementiaroadmap.info/monmouthshire/#.W2rh7MuWzIU>

An information website has been developed for the borough – Dementia Roadmap – and funded by local GPs through Neighbourhood Care Networks; and coordinated by Gwent Association of Voluntary Organisations. The website provides a one stop shop for information and advice to support people living with dementia and their cares; and although developed for people living with dementia, there are developments to make the website more user friendly.

	Apr to June 17	Jul to Sep 17	Oct to Dec 17	Jan to Mar 18	Year total
Visitors to site Monmouthshire	55	23	74	41	193
Page Views Monmouthshire	216	119	299	221	855

Case Study: Tintern station are looking at services for people living with dementia, their families and carers. They have been measuring feedback through questionnaires to see what people have enjoyed about their visit and any changes that are needed for improvement of services.



6. Focus your plans on a number of key areas that have been identified locally

We have aligned our implementation action plan to existing strategic planning processes such as the Single Integrated Plan (SIP), Dementia Board work programme, Strategy for Older People in Wales, and Ageing Well in Wales: Dementia Supportive Communities. The agreed priorities included for 2017/18 were

To continue to coordinate dementia friends awareness and champion training	Achieved – 609 dementia Friends
Encourage more businesses/organisations to adopt the DFC logo	Achieved
Further Support MCC to become a dementia friendly council	Achieved
Develop website resource – linked to NCN Dementia Pathway website	Achieved and still developing

We have also worked Gwent Police to develop a regional missing persons protocol 'Herbert Protocol' which sets out safeguards to reduce the risk of people living with dementia going missing; and simple steps that can be taken if a person goes missing <https://www.gwent.police.uk/news/article/article/gwent-partners-will-use-herbert-protocol-to-help-locate-people-with-dementia-who-go-missing-1/>



Case study- Promoting Good Practice - Monnow Vale Hospital are planning to establish a dementia friendly environment using colour, pictures, signage and lighting. They will also be reviewing changes that will enhance the in hospital experience and promote recovery and return home for people with dementia. E.g. open visiting, care co-ordinator support for activities etc...

7. Have in place a plan or system to **UPDATE THE PROGRESS** of your community after six months and one year. To participate in the recognition process you will need to set out how you intend to report on progress towards becoming dementia friendly at the six-month stage and self-assess on an annual basis.

This report forms part of the process to update all relevant partners and Alzheimer's Society

Next Step & Future Developments

- I. **Continue to roll our Dementia Friends awareness and accreditation for organisations and businesses especially for Leisure Services and Transport organisations**
- II. **Establish intergenerational practices with schools through Dementia Friendly accreditation**
- III. **Further develop website resources and social media information through Dementia Roadmap website**
- IV. **Develop on-line training and awareness for Dementia Friends**
- V. **Explore how assessing needs of people living with dementia and their carers can be included in Equality Impact Assessments.**

Partner actions

- **HMP Usk and Prescoed prison** are to develop work being done this year to help support transition out of Usk.
- **Bridges Centre** are to arrange a meeting with Chamber of Commerce, plan for their exhibition and develop their programme for dementia friends and information sessions.
- **Tintern Station** will develop resources to support on site reminiscence projects. E.g. model railway project and raise funds for the Alzheimer's Society through summer events.
- **Gwent Police** will continue to provide Dementia Friends training as part of their new recruit package.
- **HMP Usk and Prescoed prison** are to create a buddy system for people living with dementia. Buddies will be DF's and will have a forum to address issues concerning people with dementia. They aim to achieve a DF population of 75% and will ensure that all options on site have accessibility for people living with dementia.
- **Monmouthshire Museum** will work with social services and Monmouthshire CC to promote health and wellbeing agenda for people living with dementia. Hold DF events such as tea parties, museum visit and intergenerational events. Pilot OCN Reminiscences Certificate to enable agencies to use reminiscence in a structured and effective way.

Philip Diamond/Natasha Harris phil.diamond@torfaen.gov.uk

REPORT

SUBJECT	REVENUE & CAPITAL MONITORING 2018/19 OUTTURN STATEMENT
DIRECTORATE	Resources
MEETING	Adults Select Committee
DATE	11th September 2018
DIVISIONS/ WARD AFFECTED	All Authority

1. PURPOSE

- 1.1 The purpose of this report is to provide Members with information on the revenue and capital outturn position of the Authority at the end of reporting period 1 which represents the financial outturn position for the 2018/19 financial year based on May inclusive activities.
- 1.2 This report will also be considered by Select Committees as part of their responsibility to,
- assess whether effective budget monitoring is taking place,
 - monitor the extent to which budgets are spent in accordance with agreed budget and policy framework,
 - challenge the reasonableness of projected over or underspends, and
 - monitor the achievement of predicted efficiency gains or progress in relation to savings proposals.

2. RECOMMENDATIONS PROPOSED TO CABINET

- 2.1 That Members consider a net revenue forecast of £471,000 overspend.
- 2.2 Members consider a capital outturn spend of £35.7m, which accords with budget provision for the year, after proposed slippage of £75,000. This describes a breakeven position not uncommon for this early in the year, although there is a potential for additional 21c schools costs in respect of additional asbestos removal and treatment costs not anticipated, which colleagues indicate could be the order of £350,000.
- 2.3 Considers the use of reserves proposed in para 3.8.1,
- 2.4 Members note that the low level of earmarked reserves will notably reduce the flexibility the Council has in meeting the challenges of scarce resources going forward.
- 2.5 Members note the extent of movements in individual budgeted draws on school balances, and acknowledge a reported net forecast deficit of £622k resulting, and support the amendments to MCC's Fairer Funding Regulations as described in para 3.8.13 for onward engagement with schools forum and governing bodies

3. MONITORING ANALYSIS

3.1 Revenue Position

3.1.1 Revenue budget monitoring information for each directorate's directly managed budgets is provided together with information on corporate areas.

3.1.2 Responsible Financial Officer's Summary of Overall Position Period 1

Table 1: Council Fund 2018/19 Outturn Forecast Summary Statement at Outturn

Service Area	Initial 2018-19 Annual Budget	Virements to budget	Period 2 Annual Budget	Revised Forecast Outturn	Forecast Over/ (Under) @ Month 2	Forecast Over/ (Under) @ Outturn
	£'000			£'000	£'000	£'000
Adult Services	7,501	0	7,501	7,573	72	242
Children Services	11,373	0	11,373	11,655	282	1,578
Community Care	22,704	0	22,704	22,572	-132	-1,020
Commissioning	1,631	0	1,631	1,583	-48	-156
Partnerships	366	0	366	366	0	25
Public Protection	1,417	0	1,417	1,435	18	-58
Resources & Performance	676	0	676	660	-16	-25
Total Social Care & Health	45,668	0	45,668	45,844	176	586
Individual School Budget	43,620	0	43,620	43,620	0	169
Resources	1,440	0	1,440	1,440	0	-85
Standards	5,113	0	5,113	5,495	382	93
Total Children & Young People	50,173	0	50,173	50,555	382	177
Business Growth & Enterprise	1,456	0	1,456	1,464	8	7
Governance, Democracy and Support	3,893	0	3,893	3,882	-11	-75
Planning & Housing	1,815	0	1,815	1,815	0	54
Tourism Life & Culture	3,445	0	3,445	3,503	58	289
Total Enterprise	10,609	0	10,609	10,664	55	275
Legal & Land Charges	458		458	455	-3	-23
Operations	15,394	47	15,441	15,652	221	615
Total Chief Executives Unit	15,852	47	15,899	16,117	218	592
Finance	2,486	0	2,486	2,439	-47	-231
Information Communication Technology	2,679	0	2,679	2,733	54	4
People	1,680	-47	1,633	1,667	34	-9

Commercial and Corporate Landlord Services	844	0	844	1,002	158	-79
Total Resources	7,689	-47	7,642	7,841	199	-315
Precepts and Levies	18,467	0	18,467	18,467	0	-4
Corporate Management (CM)	120	0	120	61	-59	-135
Non Distributed Costs (NDC)	669	0	669	669	0	-21
Strategic Initiatives	493	0	493	43	-450	-318
Insurance	1,333	0	1,333	1,333	0	-173
Total Corporate Costs & Levies	21,082	0	21,082	20,573	-509	-632
Net Cost of Services	151,073	0	151,073	151,594	521	683
Fixed Asset disposal costs	153	0	153	153	0	0
Interest and Investment Income	-56	0	-56	-61	-5	-136
Interest payable & Similar Charges	3,326	0	3,326	3,331	5	-729
Charges required under regulation	4,500	0	4,500	4,500	0	-117
Contributions to Reserves	224	0	224	224	0	-221
Contributions from Reserves	-1,408	0	-1,408	-1,408	0	349
Capital Expenditure funded by revenue contribution			0	0	0	0
Appropriations	6,739	0	6,739	6,739	0	-854
General Government Grants	-63,091		-63,091	-63,091	0	0
Non Domestic rates	-30,177		-30,177	-30,177	0	0
Council Tax	-70,838	0	-70,838	-70,838	0	-270
Council Tax Benefits Support	6,294		6,294	6,244	-50	-211
Financing	-157,812	0	-157,812	-157,862	-50	-481
Net Council Fund (Surplus) / Deficit	0	0	0	471	471	-652

3.1.3 The outturn variances reported by way of last year's surplus and this year's forecast deficit may seem a significant amount, but putting such variances in context, they both equate to less than 0.5% variation against the net cost budget before financing. This is an incredibly close correlation given the volume of budget holders involved in the process, the volatility in pressures and savings proposals experienced during the year and the need to secure compensatory savings to mitigate adverse positions highlighted earlier in the year. Clearly a surplus is more attractive to the Council than an equivalent deficit, so the use of periodic monitoring as a tool for change during the year should not be underestimated.

3.1.4 A comparison of the Net Council fund line against previous years activity indicates the following,

Net Council Fund Surplus	2018-19	2017-18	2016-17	2015-16	2014-15
	£'000	£'000	£'000	£'000	£'000
Period 1	471 deficit	164 deficit	1,511 deficit	867 deficit	219 deficit
Period 2		62 deficit	839 deficit	1,066 deficit	116 deficit
Period 3			79 surplus	162 deficit	144 deficit
Outturn		652 surplus	884 Surplus	579 surplus	327 surplus

3.2 A summary of main pressures and under spends within the Net Cost of Services Directorates include,

3.2.1 Stronger Communities Select Portfolio (£142k net underspend)

- Chief Executives Unit (£218k overspend)

Legal division exhibited a small **£3k surplus**, due to staff and service savings exceeding loss in reported income. **Operations anticipates a collective £221k deficit**. The position for each of main Operations areas is as follows, Highways £39k surplus, catering £42k deficit, cleaning and transport administration breakeven, Passenger Transport £100k deficit, Waste and Streetscene £118k deficit.

- Resources Directorate (£199k overspend)

Finance Division predict an underspend of £47k, predominantly predicted savings in Revenues and Exchequer sub division and saving in management cost. **IT predicts an £54k overspend**, due to overestimation of SRS reserve returned to MCC at year end, and a degree of salary savings not yet delivered within SRS. **People services predicts £34k deficit**, mainly the result of sickness and maternity cover within the division. **Landlord division anticipates a £158k deficit**, predominantly the effect of procurement gateway review savings not yet delivered.

- Corporate (£509k underspend)

The net effect of the unutilised redundancy budget (£450k), together with rate refund receipts (£59k) in respect of Council's buildings.

- Appropriations (breakeven)

Net use of reserves is currently predicted as budgeted. The usual annual beneficial treasury position has been forecast as being on budget, as an explicit saving was agreed as part of 2018-19 budget process. The actual outturn will be influenced by progress with the capital programme spends, any need for temporary borrowing in advance of capital receipts funding being available, and the interest rates experienced. Treasury consultants predict an increase in such rates starting in autumn 2018.

- Financing (£50k underspend)

The net effect from anticipated Council tax benefit payments, however this will need to be closely monitored throughout the year. **Page 44** The significant changes being implemented

around universal credit introducing a potential volatility in demand for other support mechanisms.

RESOURCES DIRECTOR CONTEXT & COMMENTARY

The overspend reported at this early stage of the year signals some early pressures within services and equal risks of certain savings proposals having the potential to not fully deliver. However, a targeted focus on procurement savings together with continued efforts to curtail non essential spend aims to look to improve the forecast position for the directorate as the financial year progresses.

HEAD OF OPERATIONS CONTEXT & COMMENTARY

Obviously month 2 is early in the financial year and the accuracy of forecasts reflect this. There is a relatively small overspend already being forecast for catering due to increased refuse collection costs and inability to achieve the staff saving inherent in all budget preparation/modelling. The Waste and Street Scene budget incorporated £100k income from BGCBC to offset civic amenity/recycling centre costs in Llanfoist attributable to BGCBC residents using the site. However BGCBC eventually declined to make this contribution to costs, hence an overspend forecast, ideally to be recovered elsewhere within the waste budget during the year although this service will encounter massive change at the end of the year as the new system is rolled out county wide. Such a major investment and change has potential to impact upon the budget. Finally the PTU budget in 18/19 included several income and budget savings assumptions including personal transport budgets, increased 'in house' SEN transport provision, reduced contract costs etc. totalling around £370k in year. A great deal of work has been undertaken to deliver these budget assumptions but the major benefit assumed by tendering will not be known until late July. There is also some volatility as some aspects out perform e.g. personal transport budgets whereas others are not gaining the financial benefit assumed. The situation will be much clearer at month 7 but at this time a forecast that indicates £100k overspend for PTU would seem appropriate until modelling improves during the year."

Monitoring Division element of Deputy Chief Executive's Combined Directorate

The position for DCEO brief at Month 2 is slighter better than in the comparable period in previous years, on account of income targets being met, staffing changes and adjustments bedding in and a small element of 'growth' in the budget to address continual and historic pressures associated with frontline functions.

The impact of changes and improvements will be a continuing theme in year, with advances in customer care, automation and digitisation. I believe the section is off to a strong start and will continue the important work to drive efficiency and effectiveness both within the service and in supporting activity across the wider Council.

3.2.2 Economy & development Select Portfolio (£73k net overspend)

- Enterprise Directorate (£55k net overspend)

Business growth and enterprise predict a net **£8k overspend**, being the windfall effect of community partnership grant (58k) funding compensating in part for another net annual deficit introduced by Events function (40k). A report is currently being prepared for

Cabinet to indicate the future of Events and how it could be made sustainable, recognising it was advocated to members as a way of sustaining the core activities of the council, rather than creating a further pressure.

Governance, democracy and support predict a net **£10k underspend**, caused by savings in policy and partnerships (£10k), and £53k savings in democratic services (mainly the effect of windfall funding from Cabinet office) compensating for £51k pressure from Contact Centre costs in the form of extra IT and switchboard costs disputed.

Planning & Housing (breakeven) – Development control has historically experienced a significant deficit in income against budget. The extent of some larger sites coming online during the year allows the service to predict higher than usual income levels. The pressure accommodated in respect of lodging scheme as part of 2018-19 budget process, allows the Housing service to predict a breakeven position.

Tourism, leisure & culture (£58k overspend) - £40k of overspend is artificial to the MCC bottom line as it relates to the Outdoor Education service which transfers any surpluses or deficit to its trading reserve.

The pressure within Outdoor Education relates to an eroding income base as historic partners look to withdraw their core support. This has been known for the last 3 years with little change being introduced by service, despite prompts.

The net pressure within Tourism, Leisure and Culture is only £18k, and relates to a staffing pressure of £8k within Tourism and Museums, together with £10k job evaluation regrading consequence in Youth. It wouldn't be intuitive that pressures in TLC division were only £18k, given the focus on Trust consideration, and the extra costs being identified to facilitate the resulting outsourcing. The pressure at outturn for this division was £289k, however pressures in the form of reduced income from Monmouth leisure centre (£49k), and £143k extra budget to facilitate Trust creation were accommodated in 2018-19 budget process. It still feels that there ought to be a net pressure within Tourism, Leisure and Culture, and that the service forecast is perhaps understated, so close monitoring of any costs prior to service transfer will be key, so as not to introduce further volatility in forecasting.

- Social Care & Health (£18k overspend)

Public Protection (£18k overspend) – predominantly the net effect of overtime anticipated in respect of Registrars services, at a level consistent with previous year.

ENTERPRISE element of Deputy Chief Executive's Combined Directorate

The position for DCEO brief at Month 2 is slighter better than in the comparable period in previous years, on account of income targets being met, staffing changes and adjustments bedding in and a small element of 'growth' in the budget to address continual and historic pressures associated with frontline functions.

The impact of changes and improvements will be a continuing theme in year, with advances in customer care, automation and digitisation. I believe the section is off to a strong start and will continue the important work to drive efficiency and effectiveness both within the service and in supporting activity across the wider Council.

3.2.3 Adult Select Portfolio (net £124k underspend)

- Social Care & Health

Adult Services (£72k overspend) – a drop off in community meals income of £14k is anticipated , together with staffing pressures (sickness cover and ERS pension saving not realised) within direct care establishments (Severn View and Mardy Park).

Community Care (£132k underspend) – net savings within Mental Health Care team budget compensate for the inherent pressure to external agreement costs as recharge agreements are historic in nature and haven't kept pace with periodic inflation. Standby service and GWICES budgets are subject to new arrangements, so cost burdens have been predicted based on 2017-18 levels whilst limited activity data is available for 2018-19.

Commissioning (£48k underspend) – predominantly a part year saving to commissioning staffing, and a continued savings within Drybridge Gardens service area.

Resources (£16k underspend) – disposal of vehicle in favour of more cost effective provision.

SCH DIRECTOR'S CONTEXT & COMMENTARY

Given the recent vacancy in Director position, no commentary is provided with the report, and members can instead expect a verbal update at meeting from a management representative.

3.2.4 Children & Young People Select Portfolio (net £664k overspend)

- Social Care & Health (£282k overspend)

Children's Services (net £282k overspend) – this can be a fairly volatile area to manage budget wise, with individual placements potentially having a significant effect. In comparison to 2017-18 activity which was £1.6m overspend, the 2018-19 forecast indicates a significantly improving position. The service did receive net £534k extra resourcing as part of 2018-19 budget process. The service's forecast assumptions also presume circa £390k funding from Health for 2 continuing care cases, reduced activity in external placements (a reduction of 7 whole time equivalents against 58 placements in 2017-18) and encouragingly by the end of June the service should have only 5 agency staff (with the last one expected to leave on 19th August) as numbers having been reducing in recent months due to a planned exit strategy. The M2 position includes a total agency forecast of £145k (part year only due to the expected elimination of agency staff by mid-August). This compares to a 2017/18 outturn on agency staff of over £600k which clearly represents more agency staff in post last year and agency costs having arisen throughout the whole of the year not just for part of it.

Youth offending team partnership (breakeven) – this partnership is managed in a similar fashion to Outdoor Education, in so far as surpluses or deficits do not affect MCC outturn position and are instead transferred to their trading account. The Board overseeing the management of the service has agreed to hold the combined surplus at £150k, which means that circa £99k beneficial effect will be redirected back through to partners at year end. It is not recommended to use this windfall in balancing 2018-19 position as it is also understood that should the partnership balance fall below £150k in future years as a result of overspends these will need to be borne by increased partner contributions. It is proposed to have any extraordinary credit off to an MCC specific reserve to mitigate any future volatility.

- Children and Young People (net £382k overspend)

Service colleagues report **School Budget Funding and Resources Divisions** are anticipated to incur a **breakeven position** at end of year. **Standards subdivision** exhibits a **£382k overspend** reported as largely the consequence of reduced residential place numbers at Mouton House as MCC considers the future use for the facility. Also several pupils currently utilising out of county educational placements are anticipated to take up post 16 educational study opportunities.

SCH DIRECTOR'S CONTEXT & COMMENTARY

Given the recent vacancy in Director position, no commentary is provided with the report, and members can instead expect a verbal update at meeting from a management representative.

CHILDREN & YOUNG PEOPLE DIRECTOR'S CONTEXT & COMMENTARY

The Directorate's Month 2 position is a forecasted overspend of £382,000. This represents a significant concern for the whole directorate. All parts of the directorate are working to reduce those areas of pressure and bring the budget back to a balanced position.

The most significant risk remains the Additional Learning Needs budget which is under significant pressure due to the requirement to support more of our pupils with complex needs. This is a particularly challenging budget given the volatility of children arriving into the area and younger children requiring more complex packages of support. We are continuing to develop a new ALN offer within the County and this will be taken through Cabinet in September 2018. The pressure is currently being experienced in the '*in-county*' element of the budget as we try to ensure that children and young people receive their education as close to home as possible but still receive the support they need.

Schools are facing a challenging financial settlement and have again budgeted to be in a collective deficit by the end of the year. This forecasted position has worsened since budgets were set, in the majority of cases this is due to increasing pupil numbers and the need to employ further staff, overtime the funding will be increased to reflect this. We will continue to work closely with our school colleagues to ensure their plans are as robust as possible to minimise any impact whilst continuing to improve standards for our young people.

3.2.5 Redundancy costs

Members are commonly keen to understand the extent of any redundancy payments made during the year, as staffing remains the most significant and controllable expense to most service areas. Traditionally the expectation is that services absorb the cost of any redundancies in the first instance, only making a call upon the corporate budget where necessary. To date this early in the financial year, there are no approvals or caveated use of redundancy budget agreed by Members, so the full extent of redundancy budget is shown as £450k underspend compensating in part for the net costs of services anticipated. However whilst this report is being written, it is understood that Cabinet are likely to receive a report at its 4th July meeting, to consider management structure changes to the Attractions function within Tourism Leisure and Culture facilitating the Council's Leisure Trust aspirations in providing a more responsive management structure. Costs are not currently indicated, and no prejudgement or allowance for this has been made to the month 2 outturn forecast.

3.3 Given the financial challenges that will continue to face the Authority for the foreseeable future, Chief Officers continue to be tasked with ensuring that services live within the budgets and savings targets set for the current financial year.

3.3.1 It isn't particularly usual for a Senior Finance Officer to proffer symptomatic considerations as part of the periodic monitoring report in addition to Directors comments, but it would be sensible to highlight,

- The financial environment facing Councils over the next 4 years will be very challenging. It will be increasingly difficult to find additional remedial savings through the year in addition to those required to allow a balanced budget to be established every February. This volatility risk is traditionally mitigated by a heightened accountability culture whereby service managers are reminded of the need to comply within the budget control totals established by members, and are more responsible for any variances to SLT and Cabinet and equally for Select Committees to exhibit a more focussed reflection upon the adequacy of budget monitoring being applied. Members may wish to re-enforce such accountabilities and review any remedial action proposed by service managers to resolve adverse situations.
- The budget process this year involved the late consideration and development of additional savings caused predominantly by national 2% pay award agreed during the budget process introducing an extra £1m volatility into the usual budget process. By necessity some of the late savings were less robust, and less certain than earlier ones, as evidenced in the savings matrix below. A prudent approach has been adopted in the savings progress reported, as some of the intentions, whilst laudable, will always have an inherent speculative aspect, so for instance in relation to social care activities there is a presumption of colleagues negotiating effectively with other public sector colleagues to passport costs or secure funding/contribution where the nature of service is more reflective of health rather than care. They have been quite successful in such deliberations previously, but probability suggests, they won't win every case.
- An increasing feature for all Councils is how to sustain core services rather than reduce them. This does lend itself to the consideration of activities not traditional to Councils, often described as innovative, commercial or private sector influenced. Experience of such activities within MCC suggest the implementation phase is key to the success or otherwise of such initiatives. Commercial skills aren't necessarily commonplace to a local authority, such that when faced with considering such, members should increasingly test out the practicalities involved and establish a tolerance to any business case received after which officers are required to re-report to members. This

is necessary as the Council has a different duty in the protection of public funds that wouldn't apply in private sector, and the private sector can more easily respond to a deficient project by dropping or amending the proposal. It isn't as easy to do that at pace in a public entity which is problematic as Councils have limited capacity to absorb the effect of deficient projects, so instead public sector will commonly look to reassess the success of the scheme against an alternate lens, most commonly the social benefit when instead the proposal was volunteered to members primarily as a financial benefit.

- Relatedly, there's an unusual degree of work being undertaken by a multi discipline team known as "hit squad" and targeted managers to consider the financial viability of commercial type services e.g. Borough Theatre, Events, PTU, procurement etc. These may have knock on consequences to reserve usage and costs to the Council not currently captured in annual budget agreed by members or evaluated in the current monitoring position.
- Similarly, Members have registered support for the provision of a Leisure Trust to become active during this financial year, acknowledging that there will be an additional cost to this facilitation approved by members to a ceiling of £155,000, to be afforded by one off reserve usage. Any additional costs volunteered during the process to best position the shadow organisation to succeed or reflect responsibilities captured in the future management agreement between new organisation and council e.g. the destabilising effect to Council's central support functions with budgets moving to the Trust, or the prioritising of capital expenditure towards Leisure establishments, aren't yet quantified or factored into current monitoring, but could be anticipated to add to the financial churn this year and the budget process for next.

3.4 2018/19 Budget Savings Progress

3.4.1 This section monitors the specific savings initiatives and the progress made in delivering them during 2018-19 as part of the MTFP budgeting process.

In summary they are as follows,

Disinvestment by Directorate 2018-19	2018/19 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable YTD
	£000	£000	£000	£000	£000	£000
REVENUE MONITORING 2018-19						
Children & Young People	(631)	(631)	0	0	0	0
Social Care & Health	(925)	(880)	0	0	(30)	(15)
Enterprise	(242)	(144)	0	0	(98)	0
Resources	(771)	(450)	0	0	(272)	(50)
Chief Executives Units	(1,296)	(1,035)	0	0	(91)	(170)
Corporate Costs & Levies	0	0	0	0	0	0
Appropriations	(396)	(396)	0	0	0	0
Financing	(800)	(800)	0	0	0	0
DIRECTORATE Totals	(5,061)	(4,336)	0	0	(490)	(235)

3.4.2 Mandated saving performance is running at 86% of budgeted levels, with currently £235,000 being deemed potentially unachievable, and a further £490,000 to be delayed to later years.

3.4.3 The emphasis of reporting savings has changed from previously where savings were reported when they were manifest, however the judgement is now whether saving is forecast to be achieved.

3.4.4 Consequently the savings appendix (appendix 1) also has a traffic light system to indicate whether savings are likely to be achieved or have justifiable reasons explaining delayed implementation. The following summary of savings mandates are highlighted as requiring further work to crystallise or exhibit an anticipated degree of volatility.

3.4.5 Stronger Communities Select Portfolio

Resources Directorate

- Delayed savings are anticipated in respect of the likely introduction of the Revenues sub division's new document image system (£10k), the Procurement gateway review £150k appears to exhibit little progress to date, savings from more zealous use of duplicate payment software (£25k), and the reviewing of technology and systems and introduction of chatbot functionality (£87k) all report delays in implementation and the timing when savings crystallise. An unachievable saving has been identified in the disparity between the assumption to reduce our SRS contribution by £50k in salary savings and the basis of SRS budget preparation.

Chief Executive's Office

- Approved car park price increases weren't introduced in April reducing the anticipated income levels (£20k).
- General postage costs reduction of £5k and external property service fee income £19k, presumed during budget process, aren't yet manifest.
- The savings agenda within PTU is significant and wide ranging and involves significant officer time outside of core PTU team. Latest anticipation from a current retendering exercise suggests a £29k shortfall on the £171k estimated. The £30k saving from reducing payments to contractors but providing a more timely cashflow has been reviewed, as it potentially discourages take up, and perpetuates a need for multiple approaches. The service is still trialling a payment on account process, with the intention of moving all contractors across to it from September, but has instead chosen to take an increased saving from the successful pilot of personal transport budgets. The extended provision of in-house ALN transport service designed to deliver £41k, is not as advanced as other PTU practice changes currently, and the saving of £49k from Raglan training is only anticipated to deliver £20k additional income this year.
- The proposal to effectively sell Recycling activity targets to a neighbouring authority to avoid their penalisation hasn't been progressed, as they've received a relaxation to potential sanctions.

3.4.6 Economy & Development Select Portfolio

Enterprise (ENT) Directorate

- A Council wide target, overseen by Future Monmouthshire colleagues, to reduce agency costs by £80k is reported unlikely to be delivered. Similarly the presumption to reduce Council travel costs by £72k this year is likely to fall short of aspiration by circa £18k.

3.4.7 Adult Select Portfolio

Social Care & Health (SCH) Directorate

- Adult social care proposals are anticipated to the full extent of proposed £638k efficiencies.
- The additional income predicted from Meals on wheels (£15k) and Registrars (£12k) isn't yet manifest, and the increasing cost of meals on wheels has had a perceived reduction in demand.

3.4.8 Children and Young People Select Portfolio

Social Care & Health (SCH) Directorate

- Whilst not a true net saving, a 4 year financial improvement target was established to compensate for £560k pressure volunteered by the service. As present predictions suggest an outturn of only £282k deficit, which would be an improvement above the level established for the year, however this remains one of the more volatile budgets within the Council, where individual decisions can result in significant consequences, so the position will need to be closely monitored through the year.

Children and Young People (CYP) Directorate

- Directorate colleagues report current year savings are anticipated to be delivered in full, although Members may wish to check the progress with breakfast club charging and Mouton House fee increases given their "yellow" Rag status.

3.5 Capital Position

3.5.1 The summary Capital position at Month 2 is as follows

MCC CAPITAL BUDGET MONITORING 2018-19 at Month 2 by SELECT COMMITTEE						
SELECT PORTFOLIO	Forecast Spend at Outturn	Slippage Brought Forward	Total Approved Budget 2018/19	Forecast Capital Slippage to 2019/20	Revised Capital Budget 2018/19	Capital Expenditure Variance
	£000	£000	£000	£000	£000	£000
Children & Young People	22,062	9,359	22,062	0	22,062	0
Adult	23	0	23	0	23	0
Economic & Development	1,185	98	1,185	0	1,185	0
Strong Communities	12,491	2,376	12,566	(75)	12,491	0
Capital Schemes Total 2018-19	35,761	11,833	38,836	(75)	35,761	0

3.5.2 Capital expenditure at month 2 is predominantly being forecast to budget. The main aspect of this year's capital programme remains the completion of Monmouth and Caldicot Comprehensive Future schools programme. The project lead has recently left the organisation, Property Services indicates the projects will be largely completed on budget. However, whilst not included in the analysis above, indications are a potential overspend of circa £350k presently to address the extent of asbestos clean-up required from old school building demolition and in the ground which couldn't be easily anticipated at contract letting stage.

3.5.3 Slippage to 2019-20

Total Provisional Slippage at Month 2 is (£75,441) due to delays in regard to the New Playing Field Pitches at Clydach Juniors S106 scheme (£53k) that cannot proceed due to delays on the Heads of Valley road dual-ing project, and security of tenure delays on the S106 Llanelly Hill Welfare Car Park scheme (£22k).

3.6 Capital Financing and Receipts

3.6.1 Given the anticipated capital spending profile reported in para 3.5.1, the following financing mechanisms are expected to be utilised.

MCC CAPITAL FINANCING BUDGET MONITORING 2018-19 at Month 2 by FINANCING CATEGORY						
CAPITAL FINANCING SCHEME	Annual Financing	Slippage Brought Forward	Total Approved Financing Budget 2018/19	Provisional Budget Slippage to 2019/20	Revised Financing Budget 2018/19	Forecast Capital Financing Variance 2018/19
	£000	£000	£000	£000	£000	£000
Supported Borrowing	2,410	0	2,410	(0)	2,410	0
General Capital Grant	1,467	0	1,467	0	1,467	0
Grants and Contributions	8,881	4,725	8,881	(0)	8,881	0
S106 Contributions	740	650	815	(75)	740	(0)
Unsupported borrowing	10,859	1,231	10,859	(0)	10,859	(0)
Earmarked reserve & Revenue Funding	174	169	174	(0)	174	(0)
Capital Receipts	11,196	5,024	11,196	(0)	11,196	(0)
Low cost home ownership receipts	34	34	34	0	34	(0)
Unfinanced	0	0	0	0	0	0
Capital Financing Total 2018-19	35,761	11,833	35,836	(75)	35,761	(0)

3.7 Useable Capital Receipts Available

3.7.1 In the table below, the effect of the changes to the forecast capital receipts on the useable capital receipts balances available to meet future capital commitments is shown. This is also compared to the balances forecast within the 2018/22 MTFP capital budget proposals.

Movement in Available Useable Capital Receipts Forecast

TOTAL RECEIPTS	2018/19	2019/20	2020/21	2021/22
	£000	£000	£000	£000
Balance b/f 1 st April	3,411	4,104	6,824	12,570
Add:				
Receipts received in YTD	0			
Receipts forecast received	11,565	3,065	6,091	1,000
Deferred capital receipts	324	164	164	164
Less:				
Receipts to be applied	(11,196)	(509)	(509)	(509)
Set aside	0	0	0	0
Predicted Year end receipts balance	4,104	6,824	12,570	13,225
Financial Planning Assumption 2018/22 MTFP Capital Budget	856	6,122	8,861	10,599
Increase / (Decrease) compared to MTFP Capital Receipts Forecast	3,248	702	3,709	2,626

3.7.2 The balances forecast to be held at the 31st March each year are higher than forecast in the MTFP due to a re-profiling of the LDP receipts for land at Undy (Rockfield Farm).

3.7.3 There is still an increasingly significant risk to the Council resulting from the need to utilise capital receipts in the same year that they come into the Council. This provides no tolerance or flexibility should the receipts be delayed, which isn't uncommon, and would necessitate compensatory temporary borrowing which is more costly than utilising capital receipts and impacts the extent of treasury savings traditionally secured to compensate for any deficit in net cost of services.

3.7.4 At Month 2, there are no forecasted capital receipt funded schemes to be slipped

3.8 Reserves

Reserve Usage

3.8.1 Revenue and Capital monitoring reflects an approved use of reserves. At month 2, service managers' presumptions are to fully utilise the reserve funding conveyed to them in 2018-19 budget.

	01/04/2018	Contribution to Reserves	Contribution from Reserves - revenue	Contribution from Reserves - capital	31/03/2019
Sub Total Council Fund	-7,286,303	0	0	0	-7,286,303
<i>Earmarked Reserves:</i>					
Sub-Total Invest to Redesign	-1,302,343	-170,681	401,714	0	-1,071,310
Sub-Total IT Transformation	-734,881	0	215,913	0	-518,969
Sub-Total Insurance and Risk Management	-1,046,416	0	0	0	-1,046,416
Sub-Total Capital Receipt Generation	-347,139	0	153,415	0	-193,724
Sub Total Treasury Equalisation	-990,024	0	0	0	-990,024
Sub-Total Redundancy and Pensions	-496,813	0	163,978	0	-332,835
Sub-Total Capital Investment	-648,336	0	0	17,999	-630,337
Sub-Total Priority Investment	-686,751	0	386,751	0	-300,000
<i>Other Earmarked Reserves:</i>					
Museums Acquisitions Reserve	-55,885	0	0	0	-55,885
Elections Reserve	-58,183	-25,000	0	0	-83,183
Grass Routes Buses Reserve	-146,084	-5,000	0	0	-151,084
Youth Offending Team	-248,989	0	98,989	0	-150,000
Building Control trading reserve	-22,254	0	0	0	-22,254
Outdoor Education Centres Trading Reserve	-129,500	0	40,000	0	-89,500
CYP maternity	-142	0	0	0	-142
Plant & Equipment reserve (Highways)	-150,000	0	0	0	-150,000
Homeless Prevention Reserve Fund	-9,536	0	0	0	-9,536
Solar Farm Maintenance & Community Fund	-23,000	-23,000	0	0	-46,000
Rural Development Plan Reserve	-277,665	0	86,471	0	-191,194
Total Earmarked Reserves	-7,373,942	-223,681	1,547,231	17,999	-6,032,393
Total useable revenue reserves	-14,660,245	-223,681	1,547,231	17,999	-13,318,696

3.8.2 Earmarked reserves remain at limited levels unlikely to provide any material capacity/headroom to meet unanticipated volatility or significantly facilitate future service re-engineering and design.

As a useful reminder, with regard to the allocation of bottom line surplus to replenish reserves, the Sc151 officer's considered advice at outturn was

Priority Investment Fund	£155k (to extinguish ADM deficit)
Capital Receipts Generation Reserve	£70k (Capital receipts generation reserve part funds Valuation team's cost, and a top up is necessary to accord with their indicative 2018-19 costs.)
Balance Invest to Redesign Reserve	£448k
Total	£653k

3.8.3 Despite those top ups, the current predicted use of the Priority investment reserve means that it will likely expire by the end of 2018-19 as a funding source, as the £300k year end balance is earmarked/allocated to local development plan purposes. Given the forecast use of earmarked reserves, Cabinet has previously approved a policy on earmarked reserves to ensure that earmarked reserves are focused on investment in areas where they can achieve most impact hence putting the balance for redistribution into "Invest to Re-design".

Schools Reserves

3.8.4 Each of the Authority's Schools is directly governed by a Board of Governors, which is responsible for managing their school's finances. However, the Authority also holds a key responsibility for monitoring the overall financial performance of schools.

3.8.5 The net effect of an individual school's annual surplus or deficit is shown in a ring-fence reserve for the particular school. Details of which for each school are included in Appendix 2, together with an indication of any recovery plan targets agreed and how close the Governing Body is in satisfying that responsibility in current year.

3.8.6 In summary form the anticipated outturn school balances are predicted to be,

	Opening Reserves 2018-19 (surplus)/deficit	In year position at Month 2 (surplus)/deficit	Anticipated Outturn Position (surplus)/deficit
Combined balance	(£175,225)	£797,703	£622,478

3.8.7 Whilst any extraordinary funding from WG and beneficial revisions to budgeted draw on reserves will sustain the reserve situation for longer than is often predicted, it remains unlikely that the collective level of reserves will sustain the traditional annual draw by schools on reserves in recent years, which will add additional focus by schools to address the need to remain within budget going forward rather than passporting the consequences to their reserves, given that collective flexibility is now pretty much exhausted.

3.8.8 The following table exhibits the net trend in use, indicating collectively schools are using reserves at a considerably faster rate recently than they are replenishing.

Financial Year-end	Net level of School Balances
2011-12	(965)
2012-13	(1,240)
2013-14	(988)
2014-15	(1,140)
2015-16	(1,156)
2016-17	(269)
2017-18	(175)
2018-19 forecast	£622

3.8.9 There are however weaknesses in the forecasting approaches of individual schools, such that the budgeted outturn use of reserves seldom matches the reality.

As an example, during last year's monitoring, schools reported predicted use of reserves initially was £823k, and necessitated at month 2, the Director of CYP prepare a report outlining to Cabinet his strategy for address.

Subsequently whilst an extraordinary Welsh Government grant of £344k in the last quarter of 2017-18 would have had a beneficial effect on balance levels, collectively they only actually used £94k of their reserves for the year, a £900k variation in original forecasting. That sort of volatility potentially makes it very difficult for senior colleagues and Members to predict the necessary action from year to year.

3.8.10 But based on those school predictions, general trends can be extrapolated, so 12 schools started this year in deficit. There is an increasing trend of schools entering deficit, (net further 6 predicted at present by schools), and that position looks particularly acute in 3 out of the 4 secondary schools, and that 4th comprehensive school has had a very close monitoring regime applied to it during its recovery period, building upon the ownership and responsibility of the Governing body supported by headteacher, bursar and management team to end last year with £180k surplus. It is highly questionable whether that level of engagement and interaction would be possible/likely in respect of 18+ scenarios. CYP colleagues will be prioritising the most significant aspects, but it can be seen from the recovery plan indicators included alongside the reserve position in Appendix 2, that some of the schools starting the year in deficit still had no agreed recovery plan, whilst others showed a perverse agreement to an increasing deficit.

3.8.11 Our Fairer Funding Regulations adopted by Council and Governing Bodies have traditionally precluded governing bodies from planning for a deficit position. This was changed in 2016-17, (which coincides quite closely with declining net balance above) to allow licensed deficits where a recovery plan is agreed and followed. However this flexibility only extended as far as there being a collective schools reserve surplus.

3.8.12 As a result of last year's month 2 monitoring, Cabinet agreed to a request by Director of CYP to temporarily suspend that revised arrangement in favour of providing even greater flexibility to the effect that.

- *Members allow an exception to the breach of the Fair Funding (Scheme for Financing Schools) Regulations for the financial year 2017-18.*

3.8.13 The approval was 1 year specific, so in agreeing the individual sc52 budgets for each school in 2018-19, schools and LEA colleagues are operating outside of Fairer Funding Regulations requirement again, but that shouldn't be unanticipated given the relatively small flexibility they have in collective surplus levels. But to avoid their need to constantly report a need for a variation annually, it is advocated that the following amendments to MCC's Fairer Funding Regulations be introduced.

Delete the following clause

"4.7.2 There is an arrangement in place whereby schools are allowed to plan for a deficit budget funded by a collective surplus of school balances held by the authority on behalf of schools."

and amend the following clauses (underlined to helpfully highlight the improvements to the control environment consistent with removing the above prescription),

4.1 Carry Forward of Balances

"4.1.1 Schools will be able to carry forward from one financial year to the next any shortfall in expenditure relative to the school's budget share for the year, plus or minus any balance brought forward from the previous year. Where the periodic monitoring exercise predicts this shortfall would move the school into a net deficit position, the Governing body is required to meet and provide a Recovery Plan consistent with "Planning for Deficit Balances" in para 4.3.1 below, within 6 weeks of the deficit anticipation becoming known."

Planning for Deficit Balances

"4.3.1 This scheme allows governing bodies to plan for a budget deficit, only where a recovery plan has been prepared and submitted alongside and at the same time as the deficit budget is presented. A Recovery Plan being defined as a Governing Body prepared multi year budget, to be considered and agreed with Cabinet Member Children and Young People, indicating the quantified financial improvement actions to remove the deficit within 3 years, or longer by specific agreement with Cabinet Member Resources."

4.4 Obligation to carry forward Deficit Balances

"4.4.1 Where a school has a deficit balance at the end of the year, such deficit will be carried forward into the next financial year. The recovery plan will be monitored on a termly basis at minimum, but in material cases this will be monitored monthly. Governing body representatives may be required to report periodically to the Council on the progress of recovery actions. The

authority has the right to withdraw the delegated budget and powers of the governing body should the plan not be followed.

“4.7.1 The authority will only support licensed deficits where a recovery plan is in place, as detailed in paragraph 4.3.1. The governing body must request a licenced deficit from the Cabinet Member Children and Young People.

3.8.14 These changes are anticipated to have a twofold benefit in allowing the potential for deficits to be considered in a more timely fashion than at present, and better recognises the accountability for schools financial arrangements rests with Governing Bodies rather their headteachers, who have their financial responsibility delegated to them by Governing Body.

3.8.15 It also helpfully recognises that the problem is not so much with schools actual use of reserves but more to do with their forecast or budgeted draw. The bringing forward of Recovery Plan submissions, to be consistent with annual budget consideration, is designed to provide a better quality of data/information on which to consider the approval of any deficit budget, and would be reassuring to Members that any annual deficit volatility is accommodated within a multi year budget strategy.

4 REASONS

4.1 To improve budget monitoring and forecasting information being provided to Senior Officers and Members.

5 RESOURCE IMPLICATIONS

5.1 As contained in the report.

6 EQUALITY AND SUSTAINABLE DEVELOPMENT IMPLICATIONS

6.1 The decisions highlighted in this report have no equality and sustainability implications.

7 CONSULTEES

Strategic Leadership Team
All Cabinet Members
All Select Committee Chairs
Head of Legal Services

8 BACKGROUND PAPERS

Outturn Monitoring Reports (Period 1)

<http://corphub/initiatives/Budgetmon/20182019/Forms/AllItems.aspx?InitialTabId=Ribbon%2ERead&VisibilityContext=WSSTabPersistence>

9 AUTHOR

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Appendices (attached below)




Appendix 1 Mandated Savings Progress Report






Appendix 2 School Reserves

Appendix 1 – Savings Matrix

Disinvestment by Directorate 2018-19	2018/19 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable YTD
REVENUE MONITORING 2018-19	£000	£000	£000	£000	£000	£000
Children & Young People	(631)	(631)	0	0	0	0
Social Care & Health	(925)	(880)	0	0	(30)	(15)
Enterprise	(242)	(144)	0	0	(98)	0
Resources	(771)	(450)	0	0	(272)	(50)
Chief Executives Units	(1,296)	(1,035)	0	0	(91)	(170)
Corporate Costs & Levies	0	0	0	0	0	0
Appropriations	(396)	(396)	0	0	0	0
Financing	(800)	(800)	0	0	0	0
DIRECTORATE Totals	(5,061)	(4,336)	0	0	(490)	(235)











Children & Young People	2018/19 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment
	£000	£000	£000	£000	£000	£000	£000
Federated school model	(32)	(32)					
General 5% reduction on supplies & services	(132)	(132)					
Reduce school premature retirement budget	(50)	(50)					
CYP - Increased fee & charges income - Breakfast clubs	(125)	(125)					
CYP Acceleration of ALN review	(107)	(107)					
CYP - Mouton House Increase Charges	(68)	(68)					
CYP - Reduction in ISB for new schools maintenance budget reduction	(117)	(117)					
CHILDREN & YOUNG PEOPLE Budgeted Savings Total	(631)	(631)	0	0	0	0	




Social Care & Health	2018/19 Budgeted Savings £000	Value of Saving forecast at Month 2 £000	Value of Saving forecast at Month 7 £000	Value of Saving achieved at Outturn £000	Delayed Savings £000	Savings deemed Unachievable £000	Traffic Light based Risk Assessment £000
Adult Disability Services	(638)	(638)					
Childrens Services (Saving £680k, pressure £561k, net saving in yr 4 £119k)	(113)	(113)					
SCH - Increased fee & charges income - Meals on wheels	(15)	0				(15)	
SCH - Increased fee & charges income - Registrars	(12)	0			(12)		
SCH Targetted reduction high cost placements posts	(147)	(129)			(18)		
SOCIAL CARE & HEALTH Budgeted Savings Total	(925)	(880)	0	0	(30)	(15)	

Enterprise	2018/19 Budgeted Savings £000	Value of Saving forecast at Month 2 £000	Value of Saving forecast at Month 7 £000	Value of Saving achieved at Outturn £000	Delayed Savings £000	Savings deemed Unachievable £000	Traffic Light based Risk Assessment £000
ENT (Fut Mon) Increased fee & charges income - Further 2.5% increase for	(32)	(32)					
ENT (Fut Mon) Targetted reduction in agency costs	(80)	0			(80)		
ENT (Fut Mon) Decrease travel costs (travel free weeks, digital use, car sharing, pool car use)	(72)	(54)			(18)		
ENT (Fut Mon) Targetted reduction in overtime	(28)	(28)					
ENT Community hubs- vacant post freeze and software savings	(30)	(30)					
ENTERPRISE Budgeted Savings Total	(242)	(144)	0	0	(98)	0	

Chief Executive's Unit	2018/19 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment
	£000	£000	£000	£000	£000	£000	£000
Car Parks Net 7.5% increase in charges above 2.5% RPI (10% in total)	(100)	(83)			(17)		
Car Parks 10% increase in permits	(10)	(9)			(1)		
Car Parks Increase resident permits from £40-£60	(3)	(3)					
Car Parks Penalties increase to £70 discounted £35	(9)	(7)			(2)		
Grounds/waste - Reduced opening hours at all CA sites	(13)	0			(13)		
Grounds/waste - Stop Bailey park bowls maintenance	(10)	(10)					
Grounds/waste - Rationalise shrub bed maintenance	(12)	(12)					
Grounds/waste - 1 year freeze of Head of waste post	(40)	(40)					
Property - School meals Price Increase (net after 2.5% RPI)	(23)	(23)					
Property income - External Fees (net after 2.5% RPI)	(19)					(19)	
Property - Council wide Postage savings	(5)					(5)	
Highways - Road Traffic Incident recovery of costs	(15)	(15)	0				
Highways - Improved Plant utilisation/recovery	(40)	(40)					
Passenger Transport - Route 65 changes	(25)	(25)					
Passenger Transport - CPC Staff Training	(9)	(9)					
Passenger Transport - S106 Funding to support Sunday Routes 74, 69, 83, 60	(26)	(26)					

Chief Executive's Unit	2018/19 Budgeted Savings £000	Value of Saving forecast at Month 2 £000	Value of Saving forecast at Month 7 £000	Value of Saving achieved at Outturn £000	Delayed Savings £000	Savings deemed Unachievable £000	Traffic Light based Risk Assessment £000
CEO/OPS - PTU Improved payment terms at 2.5% reduction in costs	(30)	0					
CEO/OPS - PTU- DPS retendering and route optimisation	(171)	(142)			(29)		
CEO/OPS - TRANS - Independent fleet review	(20)	(20)					
CEO/OPS - PTU Introduction of personal transport budgets	(31)	(61)					
CEO/OPS - PTU extended provision of MCC inhouse ALN transport service	(41)	0				(41)	
CEO/OPS Highways - Insuring Full overhead recovery on all works	(140)	(140)					
CEO/OPS Highways - displace core costs with grant	(200)	(200)					
CEO/OPS Raglan Training Centre income increase	(49)	(20)			(29)		
CEO/OPS - Catering Increased fee & charges income - School meals, extra 25p per meal in addition to 2.5% annual increase agreed for fees & charges	(100)	(100)					
CEO/OPS -PTU school transport concessionary fares increase from £390 to £440 pa.	(16)	(16)					
CEO/OPS Apportionment of Waste Recycling (BGCBC)	(100)	0				(100)	
CEO/OPS Seasonal Garden Waste	(40)	(35)			0	(5)	
CHIEF EXECUTIVES' UNIT Budgeted Savings Total	(1,296)	(1,035)	0	0	(91)	(170)	

Resources	2018/19 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment
	£000	£000	£000	£000	£000	£000	£000
Schools based Revenues SLA (to reflect actual)	(39)	(39)					
Comino system change	(10)	0			(10)		
Housing Benefit team savings	(8)	(8)					
Insurance staff saving	(26)	(26)					
IT Equipment budget saving	(30)	(30)					
IT saving	(50)					(50)	
Public Sector Broadband Agreement PSBA saving (£155k-£22k)	(133)	(133)					
RES (Corp Lan) Commercial Property investment income	(30)	(30)					
RES (Procurement - freeze, cease or consolidate non essential spend)	(155)	(155)					
RES (Procurement - third party supplier spend reduction)	(29)	(29)					

Resources	2018/19 Budgeted Savings £000	Value of Saving forecast at Month 2 £000	Value of Saving forecast at Month 7 £000	Value of Saving achieved at Outturn £000	Delayed Savings £000	Savings deemed Unachievable £000	Traffic Light based Risk Assessment £000
RES (Procurement - Gateway Review)	(150)	0			(150)	0	
RES (Procurement - supplementary duplicate payment review)	(25)				(25)		
RES (Reviewing Technology and Systems and Utilisation of Automation and AI)	(87)	0			(87)		
RESOURCES Budgeted Savings Total	(771)	(450)	0	0	(272)	(50)	

Appropriations	2018/19 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment
	£000	£000	£000	£000	£000	£000	£000
Interest Payable	(533)	(533)					
Interest Receivable	136	136					
MRP	51	51					
APP - Utilise more short term variable borrowing	(50)	(50)					
APPROPRIATIONS Budgeted Savings Total	(396)	(396)	0	0	0	0	

Financing	2018/19 Budgeted Savings	Value of Saving forecast at Month 2	Value of Saving forecast at Month 7	Value of Saving achieved at Outturn	Delayed Savings	Savings deemed Unachievable	Traffic Light based Risk Assessment
	£000	£000	£000	£000	£000	£000	£000
Council Tax Increase from Base changes (net of CTRS)	(435)	(435)					
FIN - Council tax gain upon completions	(220)	(220)					
CTRS	(95)	(95)					
FIN - Further Reduction in Council tax reduction scheme budget	(50)	(50)					
FINANCING Budgeted Savings Total	(800)	(800)	0	0	0	0	

Appendix 2 – Individual Schools Reserves

	Opening reserves 2018-19 (Surplus)/Deficit	In Year position at Month 2 (Surplus)/Deficit	Projected carry forward at year end 2018-19 (Surplus)/Deficit	Notes	Recovery Plan Y/E target balance 2018- 19	Recovery Plan Y/E target balance 2019- 20	Recovery Plan Y/E target balance 2020- 21	Recovery Plan Y/E target balance 2021- 22	Recovery Plan Comments
Abergavenny cluster									
E003 King Henry VIII Comprehensive	162,460	(36,687)	125,773	Recovery Plan Meetings held and recovery path agreed - awaiting signed copy of plan for years 4 and 5.	No recovery target identified for year despite starting year in deficit	105,232	125,533	137,424	5 year recovery plan required and confirmation of Education Achievement Service income awaited.
E073 Cantref Primary School	(65,965)	28,556	(37,409)						
E072 Deri View Primary School	(40,000)	41,836	1,836	Support Staff pay award between 9.191% and 3.734% between SCP 6 and SCP19		(30,402)	(7,690)		Senior Teacher Secondment and Support Staff reorganisation
E035 Gilwern Primary School	(52,253)	10,580	(41,673)	Increased Teaching Costs and additional Support Staff. Also Building Improvement Project (School Extension/Reception)					
E037 Goytre Fawr Primary School	(10,803)	28,317	17,514	Month 3 and Recovery Plan meeting scheduled for 10th of July 2018.					
E093 Llanfoist Fawr Primary School	(49,580)	29,823	(19,757)						
E044 Llantillio Pertholey CiW Primary School (VC)	(4,440)	16,094	11,655	Teachers salary protections are continuing.		(2,866)	(17,755)		Full year effect of 3 Teaching Assistant redundancies.
E045 Llanfychan Crucorney Primary School	(511)	(14,358)	(14,869)	Additional Support Staff hours plus revision of contract cleaning price estimate	(4,857)				
E090 Our Lady and St Michael's RC Primary School (VA)	7,084	16,328	23,412		No recovery target identified for year despite starting year in deficit	10,182	(1)		Additional pupil numbers, Full Year Effect of Staff changes and revised contracts.
E067 Ysgol Gymraeg Y Fenni	(58,965)	27,418	(31,547)	Agency Support Staff costs for Additional Learning Needs pupil.					

	Opening reserves 2018-19 (Surplus)/Deficit	In Year position at Month 2 (Surplus)/Deficit	Projected carry forward at year end 2018-19 (Surplus)/Deficit	Notes	Recovery Plan Y/E target balance 2018- 19	Recovery Plan Y/E target balance 2019- 20	Recovery Plan Y/E target balance 2020- 21	Recovery Plan Y/E target balance 2021- 22	Recovery Plan Comments
Caldicot cluster									
E001 Caldicot School	100,637	(30,109)	70,528			30,645			Meeting with the school at Month 3. It is anticipated that sufficient efficiencies will be identified to bring school back into surplus by end of 19-20.
E068 Archbishop Rowan Williams CiW Primary School	(79,455)	43,852	(35,603)						
E094 Castle Park Primary School	43,659	(9,000)	34,659		18,544	34,659	28,975	28,394	Recovery plan being updated as Head Teacher leaving at end of summer term. This will generate additional savings that should see school back in surplus.
E075 Dewstow Primary School	(105,626)	54,807	(50,819)						
E034 Durand Primary School	(71,665)	48,820	(22,845)						
E048 Magor CiW Primary School (VA)	19,227	55,731	74,958	Additional agency cover costs partially offset by maternity savings of a teaching post	No recovery target identified for year despite starting year in deficit				Recovery Plan meeting scheduled for 11th of July 2018.
E056 Rogiet Primary School	(26,145)	37,247	11,102						Meeting with the school at Month 3. It is anticipated that sufficient efficiencies will be identified to keep school in surplus in 18-19.
E063 Undy Primary School	28,221	31,650	59,871	Replacement teaching staff on Upper Pay Spine not Newly Qualified with an additional Foundation Phase Teaching required to be employed from 1/9/18. Also two Additional Learning Needs	8,023	10,342	(25,894)		Key Stage 1 top up and additional pupil numbers funding
E069 Ysgol Gymraeg Y Ffin	37,616	(35)	37,581	As per budget - on track for month 2	75,056				Admission numbers are significantly reduced so we are working with the school to further update the recovery plan in order to devise a way of helping the school return to a break even position.

	Opening reserves 2018-19 (Surplus)/Deficit	In Year position at Month 2 (Surplus)/Deficit	Projected carry forward at year end 2018-19 (Surplus)/Deficit	Notes	Recovery Plan Y/E target balance 2018- 19	Recovery Plan Y/E target balance 2019- 20	Recovery Plan Y/E target balance 2020- 21	Recovery Plan Y/E target balance 2021- 22	Recovery Plan Comments
Chepstow cluster									
E002 Chepstow School	(158,456)	(444)	(158,900)						
E091 Pembroke Primary School	(181)	16,214	16,033	Education Achievement Service income now anticipated and Information Technology Budget revised.		15,141	20,875		Six support staff leaving 31/8/18. Further recovery plan refinement required at Month 3.
E057 Shirenewton Primary School	(118,599)	62,810	(55,789)						
E058 St Mary's Chepstow RC Primary School (VA)	(6,055)	40,222	34,167	Head teacher absence and the employment of a replacement has added unforeseen pressure to the					
E060 The Dell Primary School	(22,165)	22,060	(105)						
E061 Thornwell Primary School	9,565	8,595	18,160	Welsh Government class size funding means capacity for the School to increase its pupil roll and trigger additional funding from 2019/2020.	No recovery target identified for year despite starting year in deficit	9,058	(10,981)		Additional Pupil Numbers anticipated to be on roll January 2019.

	Opening reserves 2018-19 (Surplus)/Deficit	In Year position at Month 2 (Surplus)/Deficit	Projected carry forward at year end 2018-19 (Surplus)/Deficit	Notes	Recovery Plan Y/E target balance 2018- 19	Recovery Plan Y/E target balance 2019- 20	Recovery Plan Y/E target balance 2020- 21	Recovery Plan Y/E target balance 2021- 22	Recovery Plan Comments
Monmouth cluster									
E004 Monmouth Comprehensive	423,951	51,343	475,294		No recovery target identified for year despite starting year in deficit	240,781	56,720	(67,015)	School presented recovery plan in June 2018 to Cabinet Member. Currently on target.
E032 Cross Ash Primary School	(59,356)	45,211	(14,145)						
E092 Kymin View Primary School	(34,657)	34,640	(17)	Staff changes required for the new academic year have resulted in a projected overspend. These changes include: part time deputy headteacher being replaced with a full time deputy; a class teacher on main pay scale leaving and being replaced by a teacher on					
E039 Llandogo Primary School	12,449	10,984	23,433		(1,141)	(1,141)			
E074 Osbaston CiW Primary School (VC)	(635)	597	(38)						
E051 Overmonnow Primary School	(28,389)	14,744	(13,645)						
E055 Raglan CiW Primary School (VC)	147,743	(32,079)	115,664	Agreed long term recovery plan in operation.	No recovery target identified for year despite starting year in deficit	62,644	35,366	17,177	Recovery plan projects surplus of £24,921 in 2022/23
E062 Trellech Primary School	(87,650)	53,782	(33,868)						
E064 Usk CiW Primary School (VC)	(62,920)	81,025	18,105	Additional Foundation Phase teacher to be employed from 1/9/18 which has resulted in a planned deficit. Additional Key Stage 1 top up funding will be triggered in 2019/20 and there will be an					Meeting with the school at Month 3. It is anticipated that sufficient efficiencies will be identified to keep school in surplus in 18-19.
	(151,857)	790,574	638,717						
Special Schools									
E020 Mounton House Special School	33,584	(41,284)	(7,700)	Some staff savings due to a member of staff finishing in August and not being replaced.	28,968	4,947	(39,683)		Month 2 indicates school will return to surplus this financial year.
E095 PRU	(56,951)	48,413	(8,538)						
	(23,367)	7,129	(16,238)						
	(175,225)	797,703	622,478						

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Adults Select Committee

Action List

10th July 2018

Minute Item:	Subject	Officer / Member	Outcome
6.	Bed & Breakfast Policy	Ian Bakewell / Hazel Ilett / Cllrs. Pratt, Brown and Woodhouse	<p>Add paragraph 2.4 to the recommendation of the report that the Select Committee receives an annual report regarding the Bed and Breakfast (B&B) usage and that the B&B Policy also be reviewed annually.</p> <p>An additional bullet point to be added to the Policy that the Housing Department liaises with churches to establish areas of joint working regarding reducing homelessness within the County.</p> <p>County Councillors J. Pratt, L. Brown and S. Woodhouse to spend a day in the office with Housing staff in order to gain an understanding and appreciation of the service being provided by officers and the challenges that they face on a daily basis and report back to the Select Committee.</p>

8.	Preventing Homelessness Update Report	Ian Bakewell / Hazel Ilett	<p>Continue to explore joint commissioning working opportunities.</p> <p>Leaflets be provided in more general locations outlining contact details and information regarding the support available.</p> <p>A report be presented to a future Select Committee meeting regarding the private stock housing policy relating to information in respect of the loans and environmental health issues to obtain more of an insight into private sector housing.</p>
9.	Performance report 2017/18 - Well-being Objectives & National Performance Measures	Richard Jones / Hazell Ilett	<p>A succinct summary sheet to be added at the beginning of future performance reports.</p> <p>For future performance reports, percentage figures need also to have the cohort figure alongside it to provide context.</p> <p>Ensure future reports do not contain abbreviations and acronyms.</p>
10.	Revenue and Capital Monitoring 2017/18 Outturn Statement		<p>Invite the appropriate officers to future meetings when discussing budgetary and performance issues.</p>

			<p>Issues were raised regarding emergency funding / winter funding. The Assistant Head of Finance to seek the details of this funding and forward this information on to the Select Committee.</p> <p>The Assistant Head of Finance to liaise with the Welsh Local Government Association regarding inviting a representative to attend a Joint meeting of Economy and Development and Adults Select Committees to discuss the Local Government Funding Formula.</p>
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Monmouthshire's Scrutiny Forward Work Programme 2018

Adults Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
11th September 2018	Care Closer to Home	Presentation on progress on South Monmouthshire Care Closer to Home work and it's alignment to Monmouthshire Integrated Services.	Julie Boothroyd ABUHB	Service Development
	Dementia Support (TBC)	Discussion on service provision in the county for supporting dementia.	Phil Diamond	Service Development
	Budget Monitoring	Scrutiny of the Budget Monitoring Outturn Report for the Adult Services Directorate.	Mark Howcroft	Budget Monitoring
23rd October 2018	My Mates Initiative (TBC)	An update on the My Mates programme.	Julie Boothroyd	Performance Monitoring
	Universal Credit (TBC)	A report on the impact of the rollout of Universal Credit.	Ian Bakewell	Performance Monitoring
	Social Housing Grant Report (TBC)	Scrutiny of the grant spend for Social Housing Grant monies.	Shirley Wiggam	Performance Monitoring
	TBC	Report form Shirley Wiggam ~ detail required	Shirley Wiggam	Performance Monitoring
Special Select Committee Meeting November/December 2018 ~ Date TBC	Budget Scrutiny	Pre-decision Scrutiny of the draft budget proposals for 2019-20.	Mark Howcroft Peter Davies	Budget Scrutiny

Future Agreed Work Programme Items: Dates to be determined

- ✓ Crick Road Care Development ~ Final Business Case

Monmouthshire's Scrutiny Forward Work Programme 2018

- ✓ **Future Commissioning of Adults Services** ~ linked to "Turning the World Upside Down"
- ✓ **My Mates programme**
- ✓ **Budget Pressures within services and spend analysis**
- ✓ **Community Development and Well-being**
- ✓ **Welfare** ~ Discussion with Monmouthshire Housing Association on current stock and new home development, support for welfare reform
- ✓ **Housing Report: Local Housing Market Assessment**
- ✓ **Annual Complaints Report for Social Services**
- ✓ **Review of Rural Allocation Policy** ~ 11th September 2018 TBC
- ✓ **Local Housing Market Assessment** ~ 11th September 2018 TBC
- ✓ **Draft Homeless Strategy** ~ 23rd October 2018 TBC
- ✓ **Local Lettings Plan Feedback** (links with the Well-Being Plan, part of the Homesearch and Housing Register delivery...to be delivered by MHA) ~ 11th September 2018 TBC

Joint Scrutiny with Children and Young People's Select Committee:

- ✓ **"Information, Advice and Assistance Service** ~ responsibility of the Social Services and Well-being Act 2014 ~ (January/February 2018)
- ✓ **The implementation of the Social Services and Well-being Act 2014** ~ (October 2017)
- ✓ **Mental Health and Learning Disabilities** ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant
- ✓ **Well-being** ~ responsibilities of the Social Services and Well-being Act 2014 around connected communities and meeting needs
- ✓ **Implementation of the Social Services and Well-being Act 2014** ~ review post 18 month together with the duties around prisons ~ (March 2018)
- ✓ **Safeguarding Performance Reporting and Progress of Regional Safeguarding Boards** ~ Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015
- ✓ **Regional Integrated Autism Service**
- ✓ **Annual Report**

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Cabinet, Council and Individual Cabinet Member Decisions (ICMD) Forward Plan

Monmouthshire County Council is required to publish a forward plan of all key decisions to be taken. Council and Cabinet items will only be considered for decision if they have been included on the planner no later than the month preceding the meeting, unless the item is considered urgent.

Committee / Decision Maker	Meeting date / Decision due	Subject	Purpose	Author	Date item added to the planner	Date item originally scheduled for decision
Cabinet	06/06/19	Budget Monitoring report - month 12 (period 3) - outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	
Cabinet	03/04/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 9 held on the 7th March 2019.	Dave Jarrett	17/04/18	
Cabinet	06/03/19	2019/20 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2019/20 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2018/19 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.	Dave Jarrett	17/04/18	
Cabinet	06/02/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 8 held on the 17th January 2019.	Dave Jarrett	17/04/18	
Cabinet	09/01/19	Final Draft Budget Proposals or recommendation to Council.		Joy Robson	17/04/18	
Cabinet	09/01/19	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 7 held on the 13th December 2018.	Dave Jarrett	17/04/18	
Cabinet	09/01/19	Budget Monitoring report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	
Council	13/12/18	Final approval of MonLife and MonLife Plus		Tracey Thomas	09/08/18	

Cabinet	05/12/18	Reorganisation of ALN and Inclusion Services update	Cabinet consider objections received on the Reorganisa	Debbie Morgan	25/05/18	
Cabinet	05/12/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 6 held on the 25th October 2018.	Dave Jarrett	17/04/18	
Cabinet	05/12/18	Council Tax Base 2019/20 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2019/20 and to make other necessary related statutory decisions	Sue Deacy/Ruth Donovan	17/04/18	
Cabinet	05/12/18	Reviews of Fees and Charges	To review all fees and charges made for services across the Council and identify proposals for increasing them in 2019/20	Mark Howcroft	17/04/18	
Cabinet	07/11/18	Project 5: Development of a Therapeutic Foster Care Service for Complex Young People		Jane Rodgers	30/08/18	
Cabinet	07/11/18	MTFP and Budget Proposals for 2019/20	To provide Cabinet with Revenue Budget proposals for 2019/20 for consultation purposes	Joy Robson	17/04/18	
Cabinet	07/11/18	Corporate Plan: Progress Report		Matthew Gatehouse	10/07/18	
Cabinet	07/11/18	Capital Budget Proposals	To outline the proposed capital budget for 2019/20 and indicative capital budgets for the 3 years 2020/21 to 2022/23	Joy Robson	17/04/18	
ICMD	10/10/18	Extension of Lease for Gilwern Library	To seek approval to extend the council's lease of space within Gilwern Community Centre for the continued provision of a library service beyond the end of the current agreement which expires in March 2019	Matthew Gatehouse	03/08/18	
Cabinet	03/10/18	Welsh Church Funding Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of applications 2018/19, Meeting 5 held on the 20th September 2018.	Dave Jarrett	17/04/18	

ICMD	26/09/18	Amendments to cemeteries management practice to withdraw burial plot reservations.		Deb Hill-Howells	17/07/18	12/09/18
Council	20/09/18	A40 Wyebridge Highway Improvement Scheme		Paul Keeble	12/07/18	
Council	20/09/18	Well-being Objectives and Statement Annual Report 2017/18	For Council to approve the Annual Report 2107/18 on MCCs wellbeing objectives and statement	Richard Jones	30/05/18	
Council	20/09/18	Fairtrade		Hazel Clatworthy	24/05/18	
Council	20/09/18	Abergavenny Hub	Final business case to proceed with the creation of a Hub at Abergavenny Town Hall	Deb Hill Howells	17/07/18	
Council	20/09/18	County Hall Accommodation	Seeking approval to undertake borrowing to fund the refurbishment works to County Hall	Deb Hill-Howells	17/07/18	
Council	20/09/18	J Block Proposals		Deb Hill-Howells		
Council	20/09/18	Proposal to create a development company		Deb Hill-Howells		
ICMD	12/09/18	Colleague Volunteering Pilot	To seek approval to establish a Colleague Volunteering Pilot for 30 staff across directorates.	Owen Wilce		
Cabinet	05/09/18	Childcare Offer		Rebecca Davis	12/06/18	

Cabinet	05/09/18	Targeted Regeneration Investment - South Monmouthshire		Cath Fallon	13/07/18	
Cabinet	05/09/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 4 held on the 26th July 2018	Dave Jarrett	17/04/18	
Cabinet	05/09/18	Recommendations on the review of ALN & Inclusion Services	Cabinet to receive recommendations based on the con	Debbie Morgan	25/05/01	
Cabinet	05/09/18	Regional Safeguarding Board Annual Report	Deferred	Claire Marchant		
Cabinet	05/09/18	ICM Phase 2 Implementation of Family Support Services - post statutory threshold		Jane Rodgers	01/08/18	
Cabinet	05/09/18	NEET		Hannah Jones	09/08/18	
Cabinet	05/09/18	Management of obstructions in the public highway	For Cabinet to approve recommendations made by Strong Communities Select on 30th July	Roger Hoggins	09/08/18	
Cabinet	05/09/18	S106 Procedure Note and S106 Guidance Note	DEFERRED from May	Mark Hand		
ICMD	22/08/18	Anti-Social Behaviour, Crime and Policing Act 2014		Andrew Mason	03/08/18	
ICMD	08/08/18	Children's Services – Supporting First Years in Practice		Jane Rodgers	19/07/18	

ICMD	08/08/18	Safeguarding Business Support Update		Diane Corrister	19/07/18	
ICMD	08/08/18	Financial Systems support team - change of role and job description		Ruth Donovan	03/07/18	
Council	26/07/18	Shadow Board recruitment for the ADM		Cath Fallon	15/06/18	
Council	26/07/18	Stock Transfer – Promises Kept/Missed & Added Value	PRESENTATION ONLY	Ian Bakewell	08/06/18	
Council	26/07/18	Audit Committee Annual Report		Wendy Barnard	24/05/18	
Council	26/07/18	Strategic Development Plan (SDP) Responsibilities Audit	DEFERRED	Mark Hand	09/05/18	
Council	26/07/18	Chief Officer Annual Report		Claire Marchant		
Council	26/07/18	Safeguarding Evaluative Report		Claire Marchant		
Cabinet	25/07/18	Resource Strategy	To comprise Commercial; Procurement; People; Digital; Financial strategies	Peter Davies	23/04/18	
ICMD	25/07/18	Private Sector Housing Loan Schemes - Change of Terms.		Steve Griffiths	21/06/18	

Cabinet	25/07/18	Youth Enterprise			20/06/18	
Cabinet	25/07/18	Borough Theatre			20/06/18	
Cabinet	25/07/18	Events			20/06/18	
Cabinet	25/07/18	Month 2 Budget Report			20/06/18	
ICMD	25/07/18	Care Homes Fees – Fair Rate for Care Exercise	Cllr P Jones	Nicola Venus- Balgobin		
ICMD	25/07/18	Housing Renewal Policy		Ian Bakewell	17/05/18	
ICMD	25/07/18	B&B Policy		Ian Bakewell	17/05/18	
ICMD	25/07/18	'Disposal of land adjacent to A40 at Monmouth for highway improvements'	DEFERRED from June	Gareth King/Cllr P Murphy	03/05/18	13/06/18
Cabinet	25/07/18	Budget Monitoring report - Month 2 (period 1)	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2018/19 financial year.	Joy Robson/Mark Howcroft	17/04/18	
Cabinet	25/07/18	The delivery of budget savings for 2018/19.	To provide Cabinet with a level of comfort and reassurance around the delivery of Budget savings for 2108/19	Peter Davies	15/04/18	

ICMD	11/07/18	FLOOD and Water Management Act 2010 - Schedule 3 IMPLEMENTATION of the Sustainable Drainage Systems (SuDS) Approving Body (SAB)		Paul Keeble	22/06/18	
ICMD	11/07/18	RECRUITMENT OF BSSG ADMIN OFFICER		Christian Schmidt	22/06/18	
ICMD	11/07/18	Workforce Update Report - Children's Services	DEFERRED	Claire Robins	07/06/18	
Cabinet	04/07/18	Disposal of Land between Llanishen and Trellech	To declare approx 36 acres of land between Llanishen and Trellech surplus to requirements and to seek consent for its disposal	Gareth King	15/06/18	
Cabinet	04/07/18	Care Leavers Report		Ruth Donovan	07/06/18	
Cabinet	04/07/18	Restructure of attractions services in TLCY		Tracey Thomas	07/06/18	
Cabinet	04/07/18	Review of ALN & Inclusion Services	Cabinet to consider the results of the statutory consulta	Debbie Morgan	25/05/18	
Cabinet	04/07/18	School Meal Debt Management		Roger Hoggins	17/05/18	
Cabinet	04/07/18	Draft NEET Reduction Strategy		Hannah Jones	08/05/18	
Cabinet	04/07/18	Inspire Programmes (Inspire2Achieve and Inspire2W	DEFERRED	Hannah Jones	08/05/18	

Cabinet	04/07/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 3 held on the 21st June 2018.	Dave Jarrett	17/04/2018	
Cabinet	04/07/18	Crick Road Business Case	ITEM DEFERRED	Colin Richings		
Cabinet	04/07/18	The Knoll, Section 106 funding, Abergavenny	DEFERRED from June	Mike Moran		07/03/18
Cabinet	04/07/18	Chippenham Mead Play Area	DEFERRED from 6/6/18	Mike Moran		
ICMD	27/06/18	REALLOCATION OF SECTION 106 FUNDING, MONMOUTH		Mike Moran	08/06/18	
ICMD	27/06/18	Definitive Map Modification Order Section 53 (C) (i) Wildlife & Countryside Act 1981 Restricted Byway (53-16) Great Panta Devauden		Paul Keeble/Cllr B Jones	31/05/18	
ICMD	27/06/18	Planning advice charges for LDP candidate sites.		Mark Hand	24/05/18	Report deleted from Planner 7/6/18
ICMD	27/06/18	Early help Duty and Assessment – Hierarchy Update – Service Manager		Claire Robins	24/05/18	
Council	21/06/18	Corporate Parenting Strategy		Claire Marchant	07/06/18	
Council	21/06/18	Plastic Free County		Hazel Clatworthy	24/05/18	

Council	21/06/18	Joint Scrutiny of the City Deal		Hazel Ilett	30/04/18	
ICMD	13/06/18	Housing Restructure		Ian Bakewell	17/05/18	
ICMD	13/06/18	Re-fit Cymru programme	To seek approval to enter into a contract with Local Partnerships to utilise their framework to access energy efficient technologies.	Deb Hill Howells/Phil Murphy	10/05/18	
ICMD	13/06/18	Supporting People contract procurement exemptions		Chris Robinson	10/04/18	
ICMD	13/06/18	Children with Disability - Hierachy Update		Claire Robins	05/03/18	15/02/2018 Report deleted from planner
Cabinet	06/06/18	Twr Mihangel Section 106 Funding		Mike Moran	18/05/18	
Cabinet	06/06/18	Section 106 Off-Site Play Contributions		Mike Moran	18/05/18	
Cabinet	06/06/18	ADM Update		Tracey Thomas	18/05/18	
Cabinet	06/06/18	Proposed 25 year lease of Former Park Primary , Abergavenny, to Abergavenny Community Trust		Nicola Howells	15/05/18	
Cabinet	06/06/18	Council Response to the LGR Green Paper		Matt Gatehouse	14/05/18	

Cabinet	06/06/18	Revenue and Capital Monitoring 2017/18 Outturn Forecast Statement	To provide Members with information on the outturn position of the Authority for the 2017/18 year.	Mark Howcroft	17/04/18	09/03/18
Cabinet	06/06/18	Welsh Church Fund Working Group	The purpose of this combined report is to make recommendations to Cabinet on the Schedule of Applications 2018/19, meeting 1 held on 19th April and meeting 2 held on 10th May 2018	Dave Jarrett	17/04/18	
Cabinet	06/06/18	Corporate Parenting Strategy		Jane Rodgers	22/03/18	
Cabinet	06/06/18	Welsh Language Monitoring Report	Moved to Strong Communities Select	Alan Burkitt		07/03/18
Cabinet	06/06/18	Kerbcraft Update	DEFERRED from May			
ICMD	23/05/18	Creation of an Asset Officer Post, Estates		Deb Hill Howells/Cllr P Murphy	03/05/18	
ICMD	23/05/18	Letting of Penarth Farm, Llanishen		Gareth King/Cllr P Murphy	03/05/18	
ICMD	23/05/18	High Street Rate Relief Scheme for 2018/19	To adopt the scheme of 2018/19 in accordance with Welsh Government Guidance	Ruth Donovan	26/04/18	07/03/18
ICMD	23/05/18	Proposed 30mph Speed Limit, Llandeenny Road, Llandeenny, Mill		Paul Keeble/Cllr B Jones	25/04/18	
ICMD	23/05/18	Transfer to Torfaen - Assessment of free school meal entitlement for MCC		Nikki Wellington/Cllr Murphy	10/04/18	

Council	10/05/18	Strategic Asset Management Plan		Peter Davies	23/04/18	
Council	10/05/18	To agree update on the Safeguarding Policy		Cath Sheen	16/04/18	
Council	10/05/18	Local Development Plan Delivery Agreement		Mark Hand	11/04/18	
Council	10/05/18	Boundary Review		John Pearson		
ICMD	09/05/18	Rural Programmes Team – ICT and Finance Apprentice Post		Michael Powell	23/04/18	
ICMD	09/05/18	GDPR Data Protection Policy		Rachel Trusler	20/04/18	
ICMD	09/05/18	Trellech Speed Limits		Paul Keeble	18/04/18	
ICMD	09/05/18	Civil Parking Enforcements	Moved from Cabinet 11/04/18	Paul Keeble	13/04/18	
ICMD	09/05/18	PROHIBITION OF WAITING AT ANY TIME (CHAPEL ROAD, STANHOPE STREET, CANTREF ROAD, AVENUE ROAD, HAROLD ROAD) ABERGAVENNY		Paul Keeble/Cllr B Jones	13/04/18	
ICMD	09/05/18	Creation of fixed term Senior Planning Policy Officer Post for 3.5 years		Mark Hand/Cllr Greenland	12/04/18	

ICMD	09/05/18	Amendment to existing fixed term Senior Landscape and Urban Design Officer post to make it a permanent post;		Mark Hand/Cllr Greenland	12/04/18	
ICMD	09/05/18	Creation of fixed term Apprentice Planner post (exact job title tbc)		Mark Hand/Cllr Greenland	12/04/18	
ICMD	09/05/18	Re-evaluation of Post of Lead - Community Improvement Supervisor		Nigel Leaworthy	10/04/18	
ICMD	09/05/18	Supporting People contract procurement exemptions	DEFERRED TO 13 JUNE	Chris Robinson	15/02/18	
ICMD	09/05/18	Adoption of highway management plan including appointment of Highway Asset inspector and changes to Asset Planning Officer posts		Paul Keeble		09/03/18
Cabinet	02/05/18	Adoption of Road Safety Strategy		Paul Keeble		
Cabinet	02/05/18	Social Justice Strategy		Cath Fallon		
Council	19/04/18	Bryn Y Cwm Change of name		Matt Gatehouse	21/03/18	
Council	19/04/18	Council Diary 2018/19		John Pearson	12/03/18	12/03/18
Council	19/04/18	Sale of old County Hall Site		Roger Hoggins	16/02/18	

Council	19/04/18	Chief Officer Report CYP		Will Mclean	25/01/18	
ICMD	18/04/18	Communities for Work		Hannah Jones	22/03/18	
ICMD	18/04/18	Disposal of easement at Wonastow Road		Ben Winstanley	14/03/18	
Cabinet	11/04/18	Tree Policy		Roger Hoggins	19/02/18	
Cabinet	11/04/18	VAWDASV		Joe Skidmore	08/02/18	
Cabinet	11/04/18	Disposal of County Hall		Roger Hoggins		
Cabinet	11/04/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 6 held on the 22nd February 2018	Dave Jarrett		
ICMD	28/03/18	Property Maintenance Framework Agreement		Phil Kenney/P Murphy	06/03/18	
ICMD	28/03/18	Children's Services Business Support Team - Hierachy Update		Claire Robins	05/03/18	
ICMD	28/03/18	Social Care & Health - Business Support Post		Claire Robins	05/03/18	

ICMD	28/03/18	Staffing Restructure of SCH Workforce Development Team		Sian Sexton	05/03/18	
ICMD	28/03/18	Operational Changes to Trading Standards		Gareth Walters/Sara Jones	27/02/18	
ICMD	28/03/18	Section 106 Major Maintenance Capital for the repairs to the footbridge over the Gavenny at Penyval,		Nigel Leaworthy		
Council	19/03/18	City Deal Business Plan		Paul Matthews		
Council	19/03/18	LDP		Mark Hand		
ICMD	14/03/18	Future of Melin Private Leasing Scheme		Ian Bakewell	15/02/18	
ICMD	14/03/18	2nd Phase Families Support Review		Claire Marchant		
ICMD	14/03/18	Award Garden Waste Contract		Carl Touhig		
ICMD	14/03/18	S106 Transport Projects		Richard Cope		
Cabinet	07/03/18	2018/19 Education and Welsh Church Trust Funds Investment and Fund strategies	To present to Cabinet for approval the 2018/19 Investment Fund Strategy for Trust Funds for which the authority acts as sole or custodian trustee for adoption and to approve the 2017/18 grant allocation to LA beneficiaries of the Welsh Church Fund	Dave Jarrett		

Cabinet	07/03/18	Corporate Parenting Strategy		Claire Marchant		
Cabinet	07/03/18	EAS Business Plan		Will Mclean		
Cabinet	07/03/18	Proposed changes to the schools mfunding formulafor the funding of building maintenance costs	To seek approval to reduce the funding of building maintenance costs for our new schools	Nikki Wellington		
Cabinet	07/03/18	Replacement document management system for revenues		Ruth Donovan		
Cabinet	07/03/18	Review of Additional Learning Needs and inclusion services	To seek cabinet approval to commence the statutory consultation process associated with proposed changes to ALN and Inclusion Services	Matthew Jones		
Cabinet	07/03/18	Turning the World Upside Down	DEFERRED	Claire Marchant		
Cabinet	07/03/18	Whole Authority Risk Assessment		Richard Jones		
Council	01/03/18	Treasury Strategy		Peter Davies	08/02/18	
Council	01/03/18	Approval of public service board well-being plan		Matt Gatehouse		
Council	01/03/18	Area Plan - Population Needs Assessment		Claire Marchant		

Council	01/03/18	Council Tax Resolution 2018/19		Ruth Donovan		
Council	01/03/18	Pooled fund for care homes		Claire Marchant		
Council	01/03/18	Social Justice Policy	ITEM DEFERRED	Cath Fallon		
Cabinet	28/02/18	Borough Theatre		Tracey Thomas	19/02/18	
ICMD	28/02/18	Recruitment for Maternity Cover: Development Management Team		Phil Thomas	08/02/18	
ICMD	28/02/18	Restructure of Mental health Social Work Staffing		John Woods	08/02/18	
ICMD	28/02/18	Staffing Restructure of Adult Disability Service		John Woods	08/02/18	
Cabinet	28/02/18	Final Budget Proposals		Peter Davies		
ICMD	28/02/18	Charges in relation to the delivery of the auths private water supply responsibilities		Huw Owen		
ICMD	28/02/18	Fixed Penalty Notice charges for fly tipping offences		Huw Owen/Sara Jones		

ICMD	28/02/18	Gypsy and Traveller Pitch allocation policy report		Steve Griffiths		
ICMD	28/02/18	Re-designation of Shared Housing		Ian Bakewell/Greenland		
ICMD	28/02/18	Removal of under 18 burial charges		Deb Hill Howells		
Council	15/02/18	Active Travel Plan and Civil Parking Enforcement		Roger Hoggins		
Council	15/02/18	Corporate Plan		Kellie Beirne		
Council	15/02/18	Pay Policy		Sally Thomas		
ICMD	14/02/18	All Wales Play opportunities grant		Matthew Lewis/Cllr Greenland		
ICMD	14/02/18	Development Management Enhanced Services proposals		Phil Thomas		
ICMD	14/02/18	Loan to Foster Carers		Jane Rodgers		
ICMD	14/02/18	Personal Transport Budgets		Roger Hoggins		

ICMD	14/02/18	Public Health Wales Act - Intimate Piercing		David Jones		
ICMD	14/02/18	Residents only parking permit scheme Usk View, Merthyr Road, Abergavenny		Paul Keeble		
ICMD	14/02/18	Usk in Bloom		Cath Fallon		
ICMD	08/02/18	Fixed Penalty Notice charges for fly tipping offences		Huw Owen		03/01/18
ICMD	31/01/18	Seasonal Garden Waste Collections		Carl Touhig		
ICMD	31/01/18	Staffing changes in Policy and Governance		Matt Gatehouse		
Cabinet	29/01/18	ADM		Kellie Beirne		
Cabinet	29/01/18	Corporate Plan		Kellie Beirne		
Council	18/01/18	Council Tax Reduction Scheme 2018/19		Ruth Donovan		
Council	18/01/18	Response to Older Adults Mental Health Consultation		Claire Marchant		

ICMD	17/01/18	Local Government (Wales) Act 1994 The Local Authorities (Precepts) (Wales) Regulations 1995		Joy Robson/Mark Howcroft		
ICMD	17/01/18	Supporting People Programme Grant Spendplan 2018-19		Chris Robinson		03/01/18
ICMD	17/01/18	Trainee Accountant Regrade		Tyrone Stokes		
Cabinet	10/01/18	Budget Monitoring Report	The purpose of this report is to provide members with information on the forecast outturn position of the authority at end of month reporting for 2016/17 financial year	Joy Robson/Mark Howcroft		
Cabinet	10/01/18	Chepstow Cluster - proposed distribution of Section 106 monies	To agree the distribution of section 106 to the cluster	Nikki Wellington		
Cabinet	10/01/18	Re-Use Shop at Ilanfoist Household Recycling Centre		Roger Hoggins		
Cabinet	10/01/18	Management of obstructions in the public highway		Roger Hoggins		
Cabinet	10/01/18	Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 5 held on the 14th December 2017	Dave Jarrett		

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